



Yuma County Intergovernmental Public Transportation Authority

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NOTICE AND AGENDA OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS FOR THE YUMA COUNTY INTERGOVERNMENTAL PUBLIC TRANSPORTATION AUTHORITY

Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the Board of Directors of the Yuma County Intergovernmental Public Transportation Authority (“YCIPTA”) and to the general public that the Board of Directors will hold a meeting on:

MONDAY, May 20, 2024 – 1:30 PM

**Yuma County Department of Development Services – Aldrich Hall
2351 West 26th Street -- Yuma, AZ, 85364**

UPDATED

Pursuant to A.R.S. § 38-431.05, notice is hereby given to the members of the Yuma County Intergovernmental Transportation Authority (YCIPTA) and to the general public that YCIPTA as part of its regular meeting will hold a meeting open to the public as noted above.

Unless otherwise noted, meetings held at the above location are open to the public.

The Board of Directors may vote to go into executive session during the noticed meeting concerning any of the agenda items mentioned below. If authorized by the requisite vote of the Directors, the executive session will be held immediately after the vote and will not be open to the public. The executive session, if held, will be at the same meeting location set forth above. The discussion may relate to confidential matters permitted pursuant to A.R.S. §§ 38-431.03(A)(1)-(7). The Chairman or other presiding officer shall instruct the persons present at the executive session regarding the confidentiality requirements of the Open Meeting Laws.

Pursuant to the Americans with Disabilities Act, reasonable accommodation requests may be made by contacting the Transit Director at 928-539-7076, ext 101 (TTY/TDD - Arizona Relay Service 711). Requests should be made as early as possible to allow time to arrange the accommodation.

The agenda for the meeting is as follows:

CALL TO ORDER

Yuma County Intergovernmental Public Transportation Authority Board Of Directors
Ian McGaughey – Chairman – Yuma County, Matias Rosales – Vice Chairman – City of San Luis
Brian Golding, Sr.- Sec/Treas - Quechan Tribe Jay Simonton - City of Yuma,
Ross Poppenberger – Arizona Western College, Gary Magrino – Cocopah Tribe,
Richard Marsh – Town of Wellton, Louie Galaviz- City of Somerton

Shelly Kreger, Transit Director

PLEDGE OF ALLEGIANCE

CALL TO PUBLIC: The public is invited to speak on any item or any area of concern that is within the jurisdiction of the YCIPTA Board of Directors. The Board is prohibited by the Arizona Open Meeting Law from discussing, considering, or acting on items raised during the call to the public, but may direct the staff to place an item on a future agenda. Individuals are limited to a five-minute presentation.

CONSENT CALENDAR: The following items listed under the Consent Calendar will be considered as a group and acted upon by one motion with no separate discussion, unless a board member so requests. In that event, the item will be removed for separate discussion and action.

1. Adopt the April 22, 2024, regular session minutes. Action required. Pg. 4

DISCUSSION & ACTION ITEMS:

1. Discussion and or action regarding the term renewal for Mr. Richard Marsh for the Town of Welton. Action required. Pg. 12
2. Discussion and or action regarding the Draft FY24-25 Exhibit A Eastern Imperial County Transit Services (EICTA) Business Plan and the Draft EICTS MOU 9th Extension and Amendment. Action required. Pg.15&34
3. Discussion and or action regarding the YCIPTA FY 24-25 Operations and Capital Budget. Action required. Pg. 37
4. Discussion and or action regarding new appointments to the YCIPTA Transit Operations and Planning Subcommittee. Action required. Pg. 56
5. Discussion and or action regarding new appointments to the YCIPTA By-Laws Subcommittee. Action required. Pg. 58
6. Discussion and or action regarding new appointments to the YCIPTA Financial Sustainability Subcommittee. Action required. Pg. 60
7. Discussion and or action regarding YCIPTA Shelter and Bus Advertising Media kit. Placeholder – no update currently. No action required. N/A

PROGRESS REPORTS:

1. Operations Manager Report/Maintenance Update– Shane Bollar, General Manager, Max Isbell, Maintenance Manager – RATP Dev. *No action required.* Pg. 62

Yuma County Intergovernmental Public Transportation Authority Board Of Directors
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Richard Marsh – Town of Wellton, Louie Galaviz- City of Somerton

Shelly Kreger, Transit Director

2. Transit Director Report – Shelly Kreger, YCIPTA Transit Director. *No action is required.* Pg. 63 & 64
3. Transit Ridership Report – Carol Perez, Transit Operations Manager. *No action required.* Pg. 72
4. Financial Report – Marcela Garcia, Finance Manager. *No action is required.* **Attached**

SCHEDULE NEXT MEETING DATE AND IDENTIFY AGENDA ITEMS:

June 24, 2024

ADJOURNMENT

Yuma County Intergovernmental Public Transportation Authority Board Of Directors
Ian McGaughey – Chairman – Yuma County, Matias Rosales – Vice Chairman – City of San Luis
Brian Golding, Sr.- Sec/Treas - Quechan Tribe Jay Simonton - City of Yuma,
Ross Poppenberger – Arizona Western College, Gary Magrino – Cocopah Tribe,
Richard Marsh – Town of Wellton, Louie Galaviz- City of Somerton

Shelly Kreger, Transit Director

The Yuma County Intergovernmental Public Transportation Authority (YCIPTA) met in a Regular Board Meeting session on Monday, April 22, 2024, at Yuma County Department of Development Services, Aldrich Hall; 2351 West 26th Street, Yuma, AZ 85364. The Chair, Mr. McGaughey called the meeting to order at 1:32 PM.

Members Present:

Ian McGaughey/ Yuma County/Chair
Matias Rosales/City of San Luis/Vice Chair
Brain Golding, Sr./Quechan Tribe/Secretary/Treasurer
Ross Poppenberger/Arizona Western College
Jay Simonton/City of Yuma
Louie Galaviz/City of Somerton
Gary Magrino/ Cocopah Indian Tribe

Members Absent:

Richard Marsh/ Town of Wellton

Others Present:

Shelly Kreger/YCIPTA/Transit Director
Carol Perez/YCIPTA/Transit Operations Manager
Marcela Garcia/YCIPTA/Financial Services Manager
David Garcia/Transit Management Assistant
Adriana Ortiz/YCIPTA/Accounting Clerk I
Shane Bollar/RATP DEV/General Manager

The Pledge of Allegiance was led by Mr. Magrino

CALL TO PUBLIC:

There were no public comments made.

CONSENT CALENDAR:

No. 1. Adopt the March 25, 2024, regular session minutes. Action required.

Motion: (Rosales/Simonton): To approve as presented.

Voice Vote: Motion Carries, 7-0 Mr. Marsh was excused.

DISCUSSION & ACTION ITEMS:

No. 1: Discussion and or action regarding the new representative for Cocopah Indian Tribe – Mr. Gary Magrino. No action required.

The Chairman introduced Gary Magrino to the Board.

No action taken; no action required.

No. 2: Discussion and or action regarding the YCIPTA FY2022-2023 Annual Comprehensive Financial Report (ACFR). Jennifer Sheilds from HeinfeldMeech will be presenting. No action required.

Ms. Jennifer Shields from HienfeldMeech presented to the Board the annual report of the financial statements for YCIPTA (Yuma County Intergovernmental Public Transportation Authority).

Ms. Shields reviewed with the Board the required communications that are to be presented by the auditor and auditee as stated in the packet.

Ms. Shields also stated to the Board that most of it, if not all the procedures, were performed remotely. She expressed to the Board how doing it this way saved time and helped staff upload what was requested as conveniently as possible to the secured portal.

Auditor Report: The auditor reported an unmodified opinion stating one finding, a repeated finding from the prior year. That being that the Authority did not follow its Board adopted Policies and Procedures Manual or federal regulations.

Planned Corrective Action: YCIPTA has released an RPF for Cardlock Fuel Services on March 25, 2024, with an anticipated contract award date of May 27, 2024. Services to begin on July 1, 2024. Two of the YCIPTA staff are in Procurement training, attending the full NTI Procurement Series with one of them being dedicated to procurement. All future procurements will be going through this person to make sure all policies and procedures are followed. For the two purchases that quotes were not obtained, staff will obtain quotes no later than April 30, 2024.

No action taken; no action required.

No. 3: Discussion and or action regarding the term renewal for Mr. Richard Marsh for the Town of Welton. Action required.

Ms. Kreger presented to the Board that Mr. Marsh's term had expired on February 28th, 2024, and recommended Mr. Marsh's term to be continued for an additional 5 years ending on February 29th, 2029.

Mr. Galaviz questioned if there was a discussion previously taken regarding whether Mr. Marsh was open or had someone else to take his place.

Mr. Simonton questioned Ms. Kreger if the town of Welton was notified that his term had expired and that they needed to renew it.

Ms. Kreger stated that it is normally done as a Board action to renew the term and that she has not been in contact to see whether he wants to continue or not.

Discussion ensued about whether he was notified or not that his term was expired by Mr. Galaviz and Mr. Rosales.

Ms. Kreger then stated that she would reach out to the town of Welton.

Motion: (Matias/Galaviz): to continue the item in the next meeting.

Voice Vote: Motion Carries, 7-0 Mr. Marsh was excused.

No. 4: Discussion and or action regarding the Extension of Contract Term to the Agreement for the Provision of General Public Fixed-Route and Demand Response Services with RATP Dev. This is to extend the contracted period of services through the end of FY2024/2025. Action required.

Ms. Kreger stated to the Board that we are currently in the extension years and are asking for an addendum to extend the contract period through to the end of Fiscal Year (FY)2024-2024 which ends on June 30, 2025. Ms. Kreger then added that there is a 4% annual increase request totaling \$4,369,340.00.

Mr. Simonton then questioned if the increase included the raises discussed previously.

Ms. Kreger confirmed.

Mr. Simonton questioned if Ms. Kreger was satisfied with the overall performance of the contractor.

Ms. Kreger stated that she was but also mentioned that there were some issues with not having a maintenance manager.

Mr. Simonton questioned if that has improved with the new maintenance manager.

Ms. Kreger stated that it has and like any other agency there are constant callouts with drivers but it is out of their control as well.

Mr. McGaughey stated that even with his limited experience based on what he has seen in the past the current contractor is superior to the ones in the past.

Ms. Kreger then stated that there are meetings held regularly to discuss any concerns there might be.

Motion: (Poppenberger/Simonton): To approve the extension.

Voice Vote: Motion Carries, 7-0 Mr. Marsh was excused.

No. 5: Discussion and or action regarding the Yellow Route 95 in the City of San Luis. No action required.

Ms. Kreger presented to the Board that during the March 25th Board meeting, Mr. Rosales requested route information on the Yellow 95 in the City of San Luis, and attached is the map showing stops and time points.

Mr. Rosales questioned how long the route had been the same.

Ms. Kreger answered that since 2015.

Discussion ensued by Mr. Rosales on the different ways Route Yellow 95 should be changed in order to get most of the town in San Luis covered and not only the Downtown area.

Ms. Perez then stated that we would want most options considered before implementing anything because once something turns out wrong and is taken away there is more backlash.

Mr. Rosales then stated that it is only a two-block difference and a loop to go back north. He then adds that service is not being taken away from people because even if they wanted to get downtown, they would still end up at that spot.

Ms. Perez says that test runs would have to be run to see how much time would be added, especially during peak hours to ensure it would be able to stay on time. She then adds that when it gets to downtown (William Brook and B St.) it has a layover that is mainly used for the route to catch up on time.

Ms. Perez adds if the extra mileage were to be added we would have to make sure that there is still enough recovery time built into the schedule to proceed on time.

Mr. Rosales then adds if extra time was added or delayed at the end of the day we need to serve the community.

Mr. Rosales then questioned what the next step was to test run it or what needed to be done.

Ms. Perez answered that we would have to put someone on a vehicle and simulate dropping off and picking up passengers and determine it from that.

Mr. Rosales questioned if they needed to do an action item or what needed to be done to get started.

Ms. Perez added that the simulation had to be done.

Mr. Golding then questioned if that sufficed his request.

Ms. Perez confirmed.

Mr. McGaughy questioned Ms. Perez if there were statistics on each bus stop.

Ms. Perez confirmed and added that just from the top of her head 90% of the people board on William Brook and B St.

Mr. Rosales stated that because they had to.

Ms. Perez responded that it was because most of the ridership was coming from Mexico.

Mr. Galaviz then questioned if there was a standard revision on the Route if it was every 5 years, 10 years, or when.

Ms. Kreger answered that it was every 5 years.

Mr. Galaviz asked if it had been reviewed.

Ms. Perez confirmed.

Discussion ensued by Mr. Rosales on what approach has been taken when reviewing the Route.

Mr. Golding asked if the "Short Range Transit Plan" was not the document that was being discussed about.

Ms. Kreger and Ms. Perez confirmed.

Mr. Golding stated that he brought it up to the chairman the last time Mr. Rosales brought up the topic of the discussion that it was all available on the website.

Mr. Golding then recommends Mr. Rosales to investigate it as it has a "deep dive" into the service provided in San Luis.

Discussion ensued by Mr. Golding and Mr. Rosales on the approach brought up to change Route Yellow 95 and going over the documents provided online beforehand and then bringing ideas up for discussion.

No action taken; no action required.

No. 6: Discussion and or action regarding the FY2024 FTA Apportionments. No action required.

Ms. Kreger presented to the Board the FY2024 (Fiscal Year) FTA Apportionments as stated on the Board packet.

Mr. Golding questioned if any suggestion alternatives were coming in the near future on how more match is needed to utilize the extra \$2.9 million.

Ms. Kreger confirmed.

Discussion ensued on how much time was it going to take to research or come up with different alternatives on how to avoid getting the money swiped from ADOT.

Mr. Simonton questioned what would happen with the money if ADOT (Arizona Department of Transportation) took it.

Ms. Kreger responded that it is put into a competitive grant pool.

No action taken; no action required.

No. 7: Discussion and or action regarding YCIPTA Shelter and Bus Advertising Media kit. Placeholder – no update currently. No action required.

Ms. Kreger stated there is not much of an update but the Media Kit is finalized and will be sent to the Board members. She stated that Ms. Banuelos had been emailing potential advertising opportunities.

Ms. Kreger added that the Yuma Community Food Bank brought a question and different questions are arising as we are contacting people that will help for the future. She stated that the Food Bank asked if there was a discount for Non-Profit organizations.

Ms. Kreger then stated that generally a 20% is offered so she went ahead and offered that discount for Non-Profits as well.

Mr. Galaviz questioned the update on the City of Somerton's advertising

Ms. Kreger stated that she has not heard anything back yet.

Ms. Kreger mentioned to the Board the new Advertising display at Big O Tires for \$299 a year and instead of a 15-second slot a 30-second slot was given for the same price.

No action taken; no action required.

PROGRESS REPORTS:

No. 1: Operations Manager Report/Maintenance Update– Shane Bollar, General Manager, Max Isbell, Maintenance Manager – RATP Dev. *No action required*

Mr. Bollar presented the Operations Manager Report as listed on the member's packet.

Mr. Magrino questioned what the procedure was to notify passengers that the route would not be serviced.

Mr. Bollar answered that updates or notifications are posted on Facebook but the right route would be chosen to not be serviced.

Mr. Magrino stated that he was from Cocopah and questioned which stop sign was the one that was hit recently.

Mr. Bollar says that he doesn't have the exact details but they were contacted and they sent a road supervisor as well.

Discussion ensued by Mr. Golding questioning the 21,000 miles within road calls if the industry standards are 6,000 and in previous reports it was closer to the industry standards.

Mr. Golding questioned if there was an example that Mr. Bollar could share with the Board that could explain the numbers.

Mr. Bollar responds that he does not.

Mr. Golding then requested Mr. Bollar to follow up with the Board to give them a sense on the subject.

Mr. McGaughey questioned if he wanted that as an item on the agenda or part of the Operations Manager Update.

Mr. Golding said that it could be a written paragraph with a couple of examples but asked if any of the other members wanted Mr. Bollar to present that in person.

Mr. McGaughey said he would like the Maintenance Manager to present in person.

No action taken; no action required.

No. 2: Transit Director Report – Shelly Kreger, YCIPTA Transit Director. *No action is required.*

Ms. Kreger presented the Transit Directors Report as contained in the Member's packet.

Discussion ensued by Mr. Golding and Ms. Perez on examples of what type of tasks the Mobility Management Grant funded.

Mr. Golding questioned when was the last time the fund was received.

Ms. Kreger states that at least two years ago.

Mr. Golding questioned if there had been any concerns from the community or organizations about the

lack of services.

Ms. Perez states that she received a request for it about 3-weeks ago.

Mr. Golding questioned if, in the meeting with YMPO, they informed that the funding was not going to be applied for.

Ms. Kreger confirmed and stated that it was their initiative and was something they wanted to do.

No. 3: Transit Ridership Report – Carol Perez, Transit Operations Manager. *No action required.*

Ms. Perez stated that ridership for March 2023 was 42,480 and ridership for March 2024 was 42,795 which is an increase of 6.5%.

Mr. Magrino questioned the reasoning as to why the number went up.

Mr. Golding responded that it was because of gas prices.

Ms. Perez stated that it has been the trend nationally for ridership.

Mr. Rosales added that more companies are removing the hybrid and need to get back to work.

Mr. Golding mentioned that some of the other factors are that there are more shelters available and gas prices are fluctuating.

No. 4: Financial Report – Marcela Garcia, Finance Manager. *No action is required.*

Ms. Garcia presented the Financial Report as contained in the member packet.

SCHEDULE NEXT MEETING DATE AND IDENTIFY AGENDA ITEMS:

There being no further business to come before the Authority in regular session, the meeting was adjourned at 2:24 PM.

YUMA COUNTY INTERGOVERNMENTAL TRANSPORTATION AUTHORITY

Adopted this _____, 2024, Agenda Item _____.

Dayanna Banuelos, Board Secretary

Exec Session
302

IM break recess. 3:14 pm

331 return

JS/ approve report as recommended
LG- motion carries

IM Next meeting May 27 – memorial day.

May 20 scheduled at 130

333 adjourn.



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May 13, 2024

Discussion and Action Item 1

To: Yuma County Intergovernmental Public Transportation Authority Board of Directors
From: Shelly Kreger, Transit Director
Subject: Discussion and or action regarding the term renewal for Mr. Richard Marsh for the Town of Welton

Requested Action: Staff recommends that the Yuma County Intergovernmental Public Transportation Authority (YCIPTA) Board of Directors approve the term renewal for Mr. Richard Marsh, Town of Welton.

Background and Summary: The representative for the Town of Welton's seat on the YCIPTA Board of Directors is Mr. Richard Marsh. Mr. Marsh's term ended February 28, 2024. Staff is recommending that Mr. Marsh's term be renewed for an additional five years, ending on February 28, 2029. Each Board member is on a five-year renewal.

During the April 22, 2024, Board meeting it was requested that I reach out to Mr. Marsh in regards to whether he was still interested in serving on the YCIPTA Board. I did reach out to Mr. Marsh, and he indicated that he wanted to continue to serve.

Financial Impacts: N/A

Recommended Motion: Staff recommends that the Yuma County Intergovernmental Public Transportation Authority (YCIPTA) Board of Directors approve the term renewal for Mr. Richard Marsh, Town of Welton

Legal Counsel Review: N/A

Attachments: YCIPTA Board terms.

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Ross Poppenberger – Arizona Western College, Gary Magrino – Cocopah Tribe,
Richard Marsh – Town of Wellton, Louie Galaviz- City of Somerton

Shelly Kreger, Transit Director

For information regarding this agenda item, please contact Shelly Kreger via email to: skreger@ycipta.az.gov or call 928-539-7076, extension 101.

Approved for submission:



Shelly Kreger, Transit Director

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Richard Marsh – Town of Wellton, Louie Galaviz- City of Somerton

Shelly Kreger, Transit Director

2023/2024 Yuma County Intergovernmental Public Transportation Authority Board of Directors:

Jay Simonton - City of Yuma, term ending 02/28/26

Brian Golding, Sr. - Quechan Indian Tribe, term ending 02/28/27

Louie Galaviz - City of Somerton, term ending 02/28/25

Ian McGaughey - Yuma County, term ending 02/28/28

Ross Poppenberger – Arizona Western College, term ending 02/28/26

Matiss Rosales - City of San Luis, term ending 02/28/28

Richard Marsh – Town of Wellton, term ending 02/28/24 (2/28/2029)

Gary Magrino - Cocopah Indian Tribe, term ending 02/28/26

ALL TERM RENEWALS ARE NOW AT 5 YEARS AS PER YCIPTA BY-LAWS



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May 20, 2024

Discussion and Action Item 2

To: Yuma County Intergovernmental Public Transportation Authority
Board of Directors

From: Shelly Kreger, Transit Director

Subject: Discussion and or action regarding the Draft FY24-25 Exhibit A
Eastern Imperial County Transit Services (EICTA) Business Plan and
the Draft EICTS MOU 9th Extension and Amendment.

Requested Action: Staff recommends that the Yuma County Intergovernmental Public Transportation Authority (YCIPTA) Board of Directors approves the Draft FY24-25 Exhibit A Eastern Imperial County Transit Services (EICTA) Business Plan and the Draft EICTS MOU 9th Extension and Amendment.

Background and Summary: Each year the YCIPTA/Quechan MOU Exhibit A and B, EICTS MOU and the Eastern Imperial County Services Operations and Implementation Business Plan is amended to reflect the new contribution amounts based on the revised cost per revenue hour and the amount contributed by Imperial County Transportation Commission, Quechan Indian Tribe and YCIPTA for the operation of the Turquoise Route 10 and the Blue Route 5.

Fiscal Impact: YCIPTA contribution \$214,798.63. (See page 10 of the Business Plan)

Recommended Motion: Staff recommends that the Yuma County Intergovernmental Public Transportation Authority (YCIPTA) Board of Directors approve Draft FY24-25 Exhibit A Eastern Imperial County Transit Services (EICTA) Business Plan and the Draft EICTS MOU 9th Extension and Amendment

Legal Counsel Review: N/A

Attachments: Draft FY24-25 Exhibit A Eastern Imperial County Transit Services (EICTA) Business Plan and the Draft EICTS MOU 9th Extension and Amendment

For information on this staff report, please contact Shelly Kreger, Transit Director via email at skreger@ycipta.az.gov or call 928-539-7076, extension 101.

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Shelly Kreger, Transit Director

Approved for Submission



Shelly Kreger, Transit Director

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Shelly Kreger, Transit Director



Eastern Imperial County Transit Services Operations and Implementation Business Plan



Presented by:
Yuma County Intergovernmental Public Transportation Authority
October 2012

*Amended October 2013, September 2014, July 2015, April 2016, April 2017,
May 2018, May 2019, May 2020, May 2021, May 2022, May 2023 and May 2024*

**Eastern Imperial County
Transit Operations and Implementation Business Plan**

Table of Contents

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Section 3	Overview of Operating Plan & Funding
Section 4	Marketing and Outreach Plan
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Exhibits	1. Schedules and Route Maps Effective July 1, 2024

**Section 1
Overview of Routes**

The Yuma County Intergovernmental Public Transportation Authority (“YCIPTA”), on behalf of the Quechan Indian Tribe (“QUECHAN”), is proposing to operate the following transit services in eastern Imperial County effective July 1, 2024.



Yuma County Area Transit Service Summary – Effective July 1, 2024

Route Number/Name	Type of Route	Number of Stops	Frequency Of Route	Peak Bus Requirement	Service Hours	Where Does Route Go?
Blue Route 5 Quechan Shuttle	Rural Flex Route	43 Stops	60 minutes	1	7:15 am to 7:10 pm – Monday-Friday 9:15 am to 4:10 pm – Saturday	Flex route service in a counterclockwise direction within the Fort Yuma Indian Reservation and Winterhaven from Paradise Casino via Picacho Road and Interstate 8 to Andrade Port of Entry, Downtown Yuma Transit Center, and Quechan Casino Resort.
Turquoise Route 10 Interstate 8/El Centro	Special Service	29 Stops	2 round trips	1	9:15 am to 11:30 am/2:00 pm to 5:30 pm Monday, Wednesday & Friday	Fixed route service from Yuma Palms Regional Center to downtown El Centro via Paradise Casino, Winterhaven, Quechan Casino Resort and Interstate 8 with service to Imperial Valley Mall on request.

The transit routes will not operate on Sundays or major holidays observed by YCIPTA, including New Year’s Day, Dr. Martin Luther King, Jr. Day, Presidents Day, Memorial Day, Independence Day, Labor Day, Veterans Day, Thanksgiving Day, and Christmas Day. However, there will be Saturday service on the day after Thanksgiving, Christmas Eve, and New Year’s Eve. Each route will operate with one bus, allowing for a maximum of two buses to meet peak vehicle demand in eastern Imperial County.

YCIPTA shall oversee and operate these routes in conjunction with the QUECHAN and Imperial County Transportation Commission (“ICTC”).

Blue Route 5 (twelfth year) and Turquoise Route 10 (thirteenth year) were both exempted from farebox recovery ratio requirements and other performance measures for a certain period under the California Transportation Development Act (TDA) when they were first implemented. Blue Route 5's exemption period expired on June 30, 2016, and it will now be partially funded with TDA

funding starting July 1, 2017. Similarly, Turquoise Route 10's exemption period ended on June 30, 2015, and it will also start using TDA funding provided by ICTC from July 1, 2016.

YCIPTA, QUECHAN, and ICTC initially developed this business plan in October 2012 as the Regional Connector Operations and Implementation Business Plan to coincide with the launch of the Turquoise Route 10 on January 7, 2013. On an annual basis, YCIPTA, QUECHAN, and ICTC review the Business Plan, with the following key amendments:

- October 2013 – reduced to 12% the initial goal of an 18% farebox recovery ratio for the Turquoise Route 10.
- September 2014 – included the Blue Route 5's operations, funding, and performance standards.
- July 2015 – redesignated the Business Plan to address Eastern Imperial County Transit Services
- July 2016 – eliminated Saturday service on the Turquoise Route 10 to improve its prospect of meeting the 12% farebox recovery ratio, since the Route's exemption period ended June 30, 2015.
- April 2017 – implemented use of local funds, as authorized by SB 508, effective January 1, 2016, which were contributed by YCIPTA and counted toward the farebox recovery ratio requirement.
- May 2018 – reintroduced a third day, Friday, to the Turquoise Route 10 to allow more accessibility to Eastern Imperial County.
- May 2020 – reflected higher costs because of a new labor contract affecting YCIPTA's transit operations contractor, as well as suspension of fare collections due to COVID-19 pandemic, despite also reducing operating hours to the Saturday service schedule.
- May 2021 – returned to full and regular schedules and anticipated resumption of fare collections during the year.
- May 2024 – reflected increased cost per hour due to rising costs of contractor, fuel and vehicle maintenance during the year.

The plan proposes that the routes identified will extend the Imperial Valley Transit system, replacing the former IVT Route 3 on Wednesdays between Holtville and Winterhaven. Operations in FY 2024-2025 are expected to remain consistent with FY 2023-2024 in frequency and hours of service, with a slight increase in operating costs due to the transit operations contractor's contract and collective bargaining agreement. Steady increases in ridership figures from FY 2023-2024 are anticipated to continue, and gas prices are expected to rise. In March 2024, ridership exceeded pre-pandemic levels..

Statement of Purpose and Need

The purpose of operating transit services in Eastern Imperial County is to provide mobility for Winterhaven and Fort Yuma Indian Reservation residents and visitors within Eastern Imperial County and to Yuma, Arizona. The Blue Route 5 services run six days a week, extending to Andrade Port of Entry and providing access to services in Yuma. The Turquoise Route 10 services run three days a week. They are extended to El Centro to access services at the County Seat and other quality-of-life opportunities not available in Winterhaven.

Regional and local travel needs were identified below:

- Access to California State and Imperial County agencies and services in El Centro (DMV, courts, Imperial County Public Health Department, Imperial County Department of Social Services).
- Access to medical care in El Centro (health specialists, El Centro Regional Medical Center, Pioneer Memorial Hospital).
- Access to medical care in San Diego, Phoenix (Phoenix Indian Medical Center), and Tucson.
- Access to destinations within Winterhaven and the Fort Yuma Indian Reservation.
- Access to medical care, social services, and other destinations in Yuma.

Two studies were conducted in 2008 and 2011 to evaluate the need for improved transit service in the area. The studies recommended a local shuttle connecting the Fort Yuma Indian Reservation with Winterhaven and Yuma and a lifeline service connecting the Reservation with El Centro to improve access to the County Seat for the eastern part of Imperial County.

Section 2 Roles and Responsibilities

YCIPTA - Operating and Contract Authority and Oversight:

YCIPTA has appointed RAPT Dev USA, its transit operations contractor, to operate the Blue Route 5 - Quechan Shuttle and Turquoise Route 10 - Interstate 8/El Centro/Yuma. However, YCIPTA reserves the right to replace the contractor if deemed necessary. YCIPTA will oversee the operating contract and provide legal operating authority and umbrella operating insurance through the contractor. YCIPTA will also receive monthly reports on project operations and program results from the contractor, with the Project Liaison being the primary contact between the contractor, QUECHAN, and ICTC.

YCIPTA Project Liaison - Planning, Contract Management and Marketing:

YCIPTA's Transit Director or designee will be the Project Liaison, responsible for daily interactions with the operations contractor to ensure compliance with contract terms and conditions, receipt and review of required reports, and coordination of marketing and promotional programs for the routes. The Liaison will facilitate developing and implementing programs to maximize ridership

and effectiveness, involving employers, YCIPTA, the contractor, and other partners. Additionally, the Liaison will review, and process monthly subsidy statements provided by the contractor.

ICTC – Supporting Role:

ICTC will support these transit routes by providing recommendations to YCIPTA through technical and policy levels, marketing the service in Imperial County, and contributing up to Two Hundred Twenty-Four Thousand, One Hundred Sixty-Three Dollars and Fourteen Cents (\$224,163.14) of Transportation Development Act Local Transportation Fund (“LTF”) Article 8(c) funds for their continuation.

QUECHAN – Supporting Role:

QUECHAN will support the routes' funding by providing recommendations to YCIPTA at technical and policy levels, marketing the route on the Fort Yuma Indian Reservation, and contributing of One Hundred Forty-Six Thousand, Three Hundred Twenty Dollars and Fifty-Nine Cents (\$146,320.59) of Federal Transit Administration (FTA) Section 5311(c) funds, and BIA Tribal Transportation Program funds to operate the routes. YCIPTA will use various funds, including FTA Section 5307 and 5311 funds, match funding, fare revenue, and in-kind revenue from the Quechan Business Enterprise parking lot, as well as local funds from non-State and non-Federal sources to cover the remaining costs of operating the routes and meet the farebox recovery ratio requirement.

Section 3 Overview of Operating Plan

Route Plans

The Yuma County Area Transit (YCAT) will operate Blue Route 5 and Turquoise Route 10, covering Yuma, Winterhaven, Fort Yuma Indian Reservation, El Centro, and other areas of Imperial County. The routes and bus stop placement are subject to approval by QUECHAN, the City of El Centro, Imperial County, and the Imperial County Transportation Commission (ICTC). Bus stops in Yuma, and Fort Yuma Indian Reservation will be coordinated through existing encroachment permits. Imperial Valley Transit (IVT) will have priority use of bus stops in the El Centro-Calexico Urbanized Area and other areas of Imperial County. Still, their use shall not interfere unreasonably with YCAT's obligations.

Exhibit 1 includes the route map, bus stop list and schedules effective July 1, 2024.

The Blue Route 5 will travel 23.9 miles one way, in a clockwise loop from Downtown Yuma Transit Center, through Fort Yuma Indian Reservation and Winterhaven, California serving 41 bus stops. The Turquoise Route 10 will travel 69.4 miles one way, between Yuma, Arizona, and El Centro, California, serving 27 bus stops.

Service Hours

The service hours, days and routes are outlined in Section One – Overview of Proposed Routes above.

Fares – Effective January 9, 2012¹

The following fares apply to all routes in YCIPTA's transit system, including Blue Route 5 and Turquoise Route 10. However, effective July 1, 2016, a “cash only-no passes” fare policy will apply to Turquoise Route 10.

Description	Basic	Discount
One Way	\$2.00	\$1.00
Day YCAT Pass	\$5.00 (valued at 2.5 trips)	\$2.50 (valued at 2.5 trips)
10-Ride YCAT Pass	\$17.50 (\$1.75 per ride)	\$7.50 (\$0.75 per ride)
31-Day YCAT Pass	\$60.00 (\$1.50 per ride/20 days/2 trips each)	\$30.00 (\$0.75 per ride/20 days/2 trips each)

- No transfers – use Day YCAT Pass or pay one-way fares.
- Cocopah Tribe members can ride free by showing their Tribal ID card.
- AWC and UA-Yuma students and employees can ride free by showing their student ID card with the current semester sticker.
- YPIC Charter High School and Aztec High School students and employees can ride free by showing their student or employee ID card with current semester sticker.
- .
- Children under 5 years old ride free – up to four (4) children; five (5) or more children pay a discount fare.
- On Call clients may ride fixed routes for free showing On Call ID upon entering the bus.
- Class Pass - \$45.00 (Up to 5 adults and 40 students @ \$1.00 per ride).

¹ Fares are subject to change based upon the costs associated with YCIPTA's operation of the route.

Ridership Forecasts

While the two studies identified in Section One did not provide any ridership forecasts, based on historical data regarding Blue Route 5 and Turquoise Route 10, YCIPTA staff initially projected that approximately fifty (50) passengers may ride Blue Route 5 each operating day and that approximately fifteen (15) passengers may ride Turquoise Route 10 each operating day, or 5.87 and 3.00 passengers per hour, respectively.

The following table shows the average annual riders per hour on the Blue Route 5 over the last eleven years:

12-13	13-14	14-15	15-16	16-17	17-18	18-19	19-20	20-21	21-22
3.41	4.82	5.41	5.62	5.45	5.92	6.50	6.56	5.3	3.85
22-23	23-24								
4.57	5.13								

The figures indicate steady improvement in ridership except for the large drop in 2020-2021 due to the COVID-19 pandemic.

To determine the forecasted ridership for Turquoise Route 10, several factors were taken into consideration, including the number of passengers boarding from Winterhaven on IVT Route 3/300/350, demographic information from reports on the Winterhaven/Quechan Reservation Rural Connector and Quechan Service Strategies, and data from public workshops held by QUECHAN. Based on data provided by ICTC for FY 2011-2012, IVT Routes 3/300/350 carried around 3.75 passenger trips in the morning and 3.50 in the afternoon/evening on Wednesdays.

The following table shows the average annual riders per hour on the Turquoise Route 10 over the last eleven years:

12-13	13-14	14-15	15-16	16-17	17-18	18-19	19-20	20-21	21-22
2.99	3.41	6.17	3.69	3.34	2.72	2.1	2.97	2.5	1.9
22-23	23-24								
2.19	2.77								

The figures also show steady improvement in ridership, with reductions resulting from the elimination of Saturday service in FY 2016-2017. Ridership grew again after initiating Friday service in FY 2018-2019. The COVID-19 pandemic then caused another drop in riders.

Considering the initial forecasts and actual data described above, and with the goal of recovering ridership lost due to the COVID-19 pandemic, the projected ridership for FY 2024-2025 on Blue Route 5 is 4.8 passengers per hour/49.15 per day, while on Turquoise Route 10 it is 2.3 passengers per hour/13.03 per day. Based on a 5% increase.

Fare Revenue Forecasts

Based on the projected ridership and historical data for each of the two routes and to take a conservative approach, the fare revenue forecast of Fifty One Thousand, Two Hundred Forty-Four Dollars and Thirty-Seven Cents (\$51,244.37) for Blue Route 5 and Fifteen Thousand, Nine Hundred Twenty-One Dollars and Eighty-One Cents (\$16,921.81) for Turquoise Route 10 is projected for FY 2024-2025. It is imperative that a fare structure is established to ensure the maximum farebox recovery in compliance with the TDA. As part of the performance measures, YCIPTA, QUECHAN, and ICTC review the farebox recovery ratio to ensure compliance with TDA requirements. The farebox ratio and route classification requirements are established below:

Route	Proposed Classification	Route	Farebox Recovery Ratio
Blue Route 5	Rural Flex Route		10%
Turquoise Route 10	Special Service		12% (blended rural/urban)

Cost and Subsidy Projections

ICTC will pay QUECHAN an amount not to exceed the annual subsidy amount of Two Hundred Twenty-Four Thousand, One Hundred Sixty-Three Dollars and Fourteen Cents (\$224,163.14) to fund Eastern Imperial County Transit Services after QUECHAN files a TDA Article 8c claim and supporting documentation with ICTC and QUECHAN will pay YCIPTA the monthly costs based on revenue service hours with these ICTC funds along with QUECHAN funds of an amount not to exceed the annual subsidy of One Hundred Forty-Six Thousand, Three Hundred Twenty Dollars and Fifty-Nine Cents (\$146,320.59) to operate Eastern Imperial County Transit Services, to be paid based on revenue vehicle service hours as established through a separate Memorandum of Understanding between YCIPTA and QUECHAN.

For cost and subsidy projections, see the chart on the following page.

FY2024-2025 DRAFT BUDGET					
	1	2	3		
Routes		Blue Route 5		Turquoise Route 10	
Days Operating		Monday-Saturday		Mon, Wed, Fri	
Fiscal Year 20243/2025		Budget		Budget	
				Total Budget	
a	Fully Allocated Operating Cost (minus ADA paratransit, other YCAT hours, Audit, Vanpool and Greyhound) \$166.14 per hr.	\$512,443.74		\$141,015.12	\$653,458.86
	Local funds	\$36,075.00		\$11,490.00	\$47,565.00
b	Fare Revenue Collected	\$15,175.50		\$5,436.00	\$20,611.50
c	Subsidy Required	\$461,193.24		\$124,089.12	\$585,282.36
d	Quechan Subsidy	\$115,298.31	25.0%	\$31,022.28	\$146,320.59
e	ICTC Subsidy	\$176,637.01	38.3%	\$47,526.13	\$224,163.14
f	YCIPTA Subsidy	\$169,257.92	36.7%	\$45,540.71	\$214,798.63
g	TOTAL SUBSIDY (Over)/Under	\$461,193.24		\$124,089.12	\$585,282.36
h	Total Miles	77,023.00		39,067.00	116090
i	Total Revenue Miles	74,962.00		37,122.00	112084
j	Total Deadhead Miles	2,061.00		1,945.00	4006
k	service days	302		149	451
l	Total Hours	3,209.60		971.10	4180.70
m	Total Revenue Hours	3,096.50		852.10	3948.60
n	Total Deadhead Hours	113.10		119.00	232.10
o	employees	1.49		0.41	1.90
p	Passenger Trips	18,000.0		2,800.0	20,800.0
q	pass/hour	5.81		3.29	9.10
r	pass/day	59.60		18.79	78.39
s	pass/mile	0.24		0.08	0.32
t	cost/pass	\$ 28.47		\$ 50.36	\$78.83
u	sub/pass	\$ 25.62		\$ 44.32	\$69.94
v	cost/mile	\$ 6.84		\$ 3.80	\$10.63
w	cost/hour	\$ 165.49		\$ 165.49	\$330.98
x	farebox ratio	10.00%		12.00%	22%

Performance Standards

Since ICTC would contribute TDA-LTF Article 8(c) funds in support of these routes, the following performance standards apply towards these routes, and YCIPTA will report these figures to ICTC and QUECHAN quarterly. These reports may be reviewed by ICTC's Social Services Transportation Advisory Council.

Newly implemented routes may be exempt from farebox recovery ratio requirements or other performance measures for the current fiscal year and the following two fiscal years under TDA requirements. If the farebox recovery ratio remains below the established standard, efforts must be made to improve the route's performance within three years. Failure to meet the required ratio may reduce TDA funding by the number of required revenues that were not maintained.

Turquoise Route 10 was considered a new route for TDA exemption purposes from January 7, 2013, to June 30, 2015. However, at the end of the exemption period, it only achieved a 6.36% farebox recovery ratio, falling short of the 12% standard. If it failed to meet the standard for FY 2015-2016, it would result in a reduction in TDA funding. Saturday service was eliminated to increase the chances of meeting the 12% farebox ratio performance standard, and a "cash-only, no-passes" fare policy was established for Turquoise Route 10 from July 1, 2016. As of June 30, 2017, Turquoise Route 10 met the 12% farebox recovery ratio performance standard.

Blue Route 5 was considered a new route for TDA funding purposes from July 1, 2014, to June 30, 2016. If it failed to meet the required farebox recovery ratio for FY 2016-2017, it would result in a reduction in TDA funding by the difference between the required and actual farebox revenues based on FY 2017-2018 amounts. As of June 30, 2017, Blue Route 5 met the 10% farebox recovery ratio performance standard.

California Senate Bill 508 (SB 508) was effective on January 1, 2016, and clarified the types of revenues that transit operators can consider in the farebox recovery calculation. If the fare revenues are insufficient to meet the required fare revenues to operating costs ratio, the operator can supplement the fare revenues with "local funds." SB 508 defines local funds as non-federal or non-state grant funds or other revenues generated by, earned by, or distributed to an operator.

Operators can use various local funds, including bus advertising, local county transportation sales taxes, general fund contributions, sales from alternative fuels sold on transit property, and contract revenues from institutions such as local college fare subsidy programs, to cover any shortfall in fare revenue for attaining the required farebox recovery ratio. YCIPTA and QUECHAN began documenting their use of local funds to ensure the attainment of the required farebox recovery ratio for FY 2016-2017 and beyond without including State or Federal funding sources unless authorized. Blue Route 5 and Turquoise Route 10 have met or exceeded their respective farebox recovery ratios at the end of FY 2016-2017 and each year thereafter.

As necessary and required by the FTA, financial and non-financial data shall be collected and reported to the National Transit Database (NTD). YCIPTA would report miles both in the Yuma UZA and El Centro-Calexico UZA.

Under the FTA requirements, financial and non-financial data must be collected and reported to the National Transit Database (NTD). YCIPTA is required to report both the miles traveled in the Yuma Urbanized Area (UZA) and El Centro-Calexico UZA.

Fiscal Audits and Triennial Performance Audits

ICTC will make payment of TDA funds to QUECHAN to fund a portion of the Blue Route 5 and Turquoise Route 10. Still, QUECHAN will track its expenses associated with using these funds and list them as a separate line item in the Basic Financial Statements each year, submitting a copy of the report to ICTC before December 31 of the funded year. ICTC will send a triennial performance auditor to audit the service and its performance measures. The initial audit conducted in September 2017 for FY 2014-2016 made 12 findings, addressed by implementing three recommendations. The first recommendation involved reviewing opportunities for increasing local revenue to boost farebox recovery, and QUECHAN began documenting its use of local funds as required by SB 508. To address the second recommendation, QUECHAN has timely submitted its State Controller Report, and for the third recommendation, it issued monthly flyers to promote the routes and is working with YCIPTA to improve coordination for pass purchasing to increase ridership.

The second Triennial Performance Audit (TPA) for Blue Route 5 and Turquoise Route 10 was completed in May 2020 and examined service provided during FY 2016-2017, FY 2017-2018, and FY 2018-2019. The audit made two findings and recommendations, including continuing to ensure State Controller Reports are submitted promptly and ensuring the State Controller Report is reviewed by someone other than the individual who prepared it to identify any errors in reporting. QUECHAN improved its State Controller Report submission since the late submission for FY 2016-2017, submitting reports on time for FY 2017-2018, FY 2018-2019, and FY 2019-2020, but was a week late for FY 2020-2021. The second recommendation addresses inconsistencies between the operating data reported to the State Controller and that reported on YCAT's monthly performance reports. QUECHAN and YCIPTA will work to compare and review data for accurate reporting.

The third Triennial Performance Audit (TPA) for Blue Route 5 and Turquoise 10 was completed in June 2023. It examined the service provided during the Quechan Tribe's public transit program for FY 2019-2020, FY 2020-2021, and FY 2021-2022. The audit concludes the Quechan Tribe complies with the requirements of the Transportation Development Act. In addition, the Quechan Tribe generally functions efficiently, effectively, and economically. Based on discussions with the Quechan Tribe and YCIPTA staff, program performance analysis, and program compliance and function audit, the audit team presents no findings or recommendations.

Section 4 Marketing and Community Outreach Plan

Branding, Marketing and Community Outreach

YCIPTA will develop marketing collateral and programs with input and assistance from ICTC and QUECHAN, including printed ads, flyers, rack cards, media, and other advertising materials to promote the YCAT routes. The buses will be branded as YCAT routes, and the marketing program will be targeted in Yuma and Imperial Counties. YCIPTA will focus its marketing efforts on Yuma County, while ICTC will focus on Imperial County and QUECHAN on the Fort Yuma Indian Reservation.

The YCAT Rider's Guide will be distributed through YCIPTA's networks in Yuma County, including on YCAT buses, and the routes will be included in all YCAT marketing materials. ICTC will distribute the Imperial Valley Transit Rider's Guide throughout Imperial County, including information on Blue Route 5 and Turquoise Route 10. Signs promoting the routes will be placed on IVT buses. QUECHAN will distribute IVT and YCAT Rider's Guides throughout the Reservation, promote the routes through door-to-door information distribution, and encourage purchasing YCAT bus passes. The marketing program is funded by YCIPTA's administrative budget and is not reflected in the business plan.

Section 5 Additional Details of the Operating Plan

The contractor is responsible for the daily operations of the routes, as described in Section 2, Roles, and Responsibilities, and managed through YCIPTA following the terms of the Operating Contract. The Project Liaison, designated by YCIPTA, is responsible for ensuring that the contractor adheres to all the terms of the Operating Contract. The Project Liaison is also responsible for developing and implementing the Marketing and Outreach Plan with support from YCIPTA, QUECHAN, and ICTC.

1. Transit Service Information

The schedules and route information will be maintained on the www.ycat.az.gov and www.ivtransit.com websites and available via the YCAT telephone information system at 928.783.2235 and the IVT telephone information system at 760.482.2900. Service will be noted as a YCAT service.

2. Dispatch

A dispatcher will be available throughout the service hours of the program to ensure excellent customer service and contingency plans must be made to reasonably accommodate for service delays due to weather, traffic, and vehicle failure by the transit operations contractor. Dispatchers are required to have a communications system in place with their drivers through two-way radios or cell phones, and bus operators must not use the communications system in such a way as to endanger the lives of passengers or violate any laws. YCIPTA intends to use radios from the Yuma Regional Communication System for Blue Route 5 and the San Diego-Imperial County Regional Communication System for Turquoise Route 10.

3. Spare Ratio

YCIPTA would be responsible for providing road support to the YCIPTA vehicle in case of maintenance difficulties and ensure that a replacement vehicle is provided within sixty (60) minutes of determining that a YCAT bus is inoperable. They are also responsible for providing ample comfort, such as water, in the vehicle during extreme temperatures (115 degrees or higher) and extended breakdowns.

4. Bus Operators

Bus Operators are expected to be courteous, friendly, and professional always.

Bus Operators shall be bilingual in English and Spanish to ensure that the distribution of information is available to both languages.

Bus Operator uniforms will be required to be consistent with the branding/marketing of YCIPTA transit services. Uniforms must be kept clean and always ironed for a professional appearance.

Bus Operators are prohibited from smoking in the vehicles. Smoking outside of the vehicles is also prohibited near the door of the vehicle or in the presence of customers. Eating is prohibited in front of customers or while driving.

Bus Operator breaks shall be established with Dispatch according to transit operations contractor policy. Bus Operator breaks should never be allowed to disrupt customer service or routing.

Training shall be given to all Bus Operators so that clear expectations are in place to ensure excellent customer service. Bus Operators will keep the inside of the vehicles neat and tidy, i.e., picking up trash and newspapers left behind.

5. Vehicles

YCIPTA will provide four vehicles up to 40 feet long, carry up to 39 seated passengers, and have up to 4 wheelchair tie-down spaces. The buses will comply with CARB's requirements and are durable for highway travel. YCIPTA has 19 buses, including Gillig 40-foot and 35-foot heavy-duty low-floor buses, Arborc 34-foot medium duty low-floor buses, E350 Starcraft 21-to-26-foot cutaways, YCIPTA also has two 21-foot El Dorado National Aerolite buses and seven E350 Starcraft buses which use gasoline fuel and are exempt from CARB Transit Fleet Rule.

Vehicles used in the program must be kept clean, undergo prompt mechanical and cosmetic repairs, and have a spare vehicle available for use when a primary vehicle is out for maintenance. All YCIPTA vehicles are ADA-compliant and use a low floor ramp for loading/unloading mobility devices.

The recommended vehicle types for the routes are smaller and more maneuverable than larger transit buses, providing more passenger comfort and meeting passenger demand. They are also cost-effective to operate.

All buses used in the program have two bicycle spaces, electronic destination signs, farebox, and security cameras. The exception is the Aerolite buses with manual destination signs and farebox. Pictures of the buses used on these routes are provided below:



35-Foot Arboc Bus



21-foot El Dorado National Aerolite Bus



40-Foot/35-foot Gillig Bus



E350 Starcraft Bus

Maintenance of the buses will take place at the YCAT bus facility located at 2715 East 14th Street, Yuma, Arizona.

6. Customer Service

The program's success depends on customer service, marketing, and safety. Any service or mechanical failures will be logged and used to maintain quality control and maintenance standards. On-board customer surveys will be conducted to guide route improvements and adjust marketing plans.

7. Schedules

Schedules are defined in Exhibit A and are subject to change. Schedules have been developed to ensure that there are no conflicts between YCAT and IVT buses at all shared bus stops in El Centro.

8. Transfer Agreements

At the present time, passengers transferring to IVT would be required to pay a full fare as if they transferred back to YCAT.

9. Complementary ADA Paratransit Program

Blue Route 5 is exempt from the ADA paratransit requirement as it is a flex route under the Federal Regulations. Turquoise Route 10 has been designated a commuter route under 49 C.F.R. Part 37 of Federal Regulations, and ADA complementary paratransit requirements do not apply. Passengers needing ADA paratransit service would use YCAT OnCall in Yuma County or IVT Access in Imperial County within a ¾ mile radius of a non-commuter or flex bus route, and timed connections would be established. Free transfers between YCAT OnCall and YCAT fixed route buses are allowed for these passengers.

10. The Future

In FY 2015-2016, ICTC provided additional funding to cover a significant portion of the costs for eastern Imperial County transit services, resulting in a more active role in transit planning and operation in that area. Tribal Transit funding has been reduced due to federal transportation bills, including MAP-21, FAST Act, and STRA-21. QUECHAN will only be eligible for formula funding unless they apply for competitive capital expenses, excluding preventative maintenance.

The following table shows the variance in FTA Tribal Transit Formula funding apportioned to QUECHAN since FY 2016.

FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
\$45,166	\$28,638	\$36,405	\$35,304	\$46,729	\$29,741	\$34,411
FY 2023	FY 2024					
\$34,573	\$48,685					

For FY 2024-2025, QUECHAN requests a minimum of Two Hundred Twenty-Four Thousand, One Hundred Sixty-Three Dollars and Fourteen Cents (\$224,163.14) from ICTC to continue transit services at the present levels, while the percentage shares contributed by YCIPTA, QUECHAN, and ICTC remained the same.

YCIPTA will continue to use FTA Section 5307 funds allocated to the Winterhaven area, FTA Section 5311 funds allocated by ADOT to the small portion of the reservation in Arizona, YCIPTA-generated match, fare revenue collected from the routes, and Quechan Andrade Parking Lot in-kind revenue to cover the remaining costs required to operate the Blue Route 5 and Turquoise Route 10.

The coronavirus pandemic has diminished in Yuma, Fort Yuma Indian Reservation, Winterhaven, and El Centro communities. Public transit remains essential in connecting workers to jobs and residents to shopping, healthcare, and other services. YCIPTA will prioritize the safety of employees and passengers while increasing and improving ridership to meet community needs and build community confidence in YCAT.

YCIPTA partnered with YMPO and IBI Group to develop a Short-Range Transportation Plan (SRTP) in December 2019. The community survey conducted by IBI Group garnered favorable feedback from passengers, particularly for the Blue Route 5 and Turquoise Route 10. The survey recommended improving transportation and service headway to the Andrade Port of Entry, expanding the reach of fixed route services on the Reservation with PMoD feeder, introducing on-demand subsidized shared ride taxi/TNC service on the Reservation, and increasing the Turquoise Route 10 service to five days per week. However, the implementation of these recommendations would require additional funding.

IBI Group recommended a pilot program for QUECHAN and YCIPTA that involves two or more non-dedicated service providers. The program would enable customers to book trips from their smartphones or through reservation services. This would be a cost-effective option and would enhance the customer experience, particularly for locations not quickly served by fixed-route transit or where gaps exist in the transit network.

In April 2024, the Federal Transit Administration (FTA) awarded QUECHAN a competitive grant to hire a consultant to develop an on-demand first-last mile service implementation plan. This planning effort will be completed in 2024 - Q4.

A review of the routes was conducted in the Spring of 2016 to determine the appropriate level of transit service and population in eastern Imperial County, considering transit needs and specific performance measures. Four additional bus stop shelters will be procured and installed on the Fort Yuma Indian Reservation, and two of them have already been installed. The remaining two shelters will be installed in FY 2024-2025.

To continue transit services beyond June 30, 2024, additional contributions from ICTC will be required. If service reductions occur based on available funding, public hearings for route changes will take place in May 2024, with changes taking effect on July 1, 2024. To determine future service levels and contribution shares for FY 2024-2025, YCIPTA will provide daily ridership data to ICTC by May 17, 2024, allowing for analysis and recommendations for FY 2024-2025.

NINTH EXTENSION AND AMENDMENT OF MEMORANDUM OF UNDERSTANDING BETWEEN THE YUMA COUNTY INTERGOVERNMENTAL PUBLIC TRANSPORTATION AUTHORITY, IMPERIAL COUNTY TRANSPORTATION COMMISSION AND QUECHAN INDIAN TRIBE FOR TRANSIT SERVICES IN EASTERN IMPERIAL COUNTY.

This Extension and Amendment (“Extension and Amendment”) made and entered into effective July 1, 2024, is by and between **Yuma County Intergovernmental Public Transportation Authority**, a political subdivision of the State of Arizona (“YCIPTA”), **Imperial County Transportation Commission**, a regional transportation planning agency and political subdivision of the State of California (“ICTC”), and **Quechan Indian Tribe** (“QUECHAN”). The terms “Party” or “Parties” shall mean the collective or individual participants of this Extension.

WITNESSETH:

WHEREAS, YCIPTA, ICTC and QUECHAN entered into that certain Memorandum of Understanding dated October 28, 2015 for Transit Services in Eastern Imperial County (“MOU”) attached hereto and incorporated by reference herein as **Exhibit “1”**; and

WHEREAS, the term of the MOU is set to expire on June 30, 2024 unless the Parties agree in writing to extend the MOU; and

WHEREAS, paragraph VII.A of the MOU provides that the Parties, upon their mutual, written agreement, may extend the MOU on an annual basis, so long as such extension is requested by April 31, and the extension shall be approved and executed by all of the Parties by June 30; and

WHEREAS, paragraph VIII.J of the MOU provides that the Parties may amend the MOU in writing, dated, signed by duly authorized representatives of each Party to the MOU and attached thereto; and

WHEREAS, the Parties did so amend the MOU through the EIGHTH Extension and Amendment made and entered into effective July 1, 2023, attached hereto and incorporated by reference herein as **Exhibit “2”**; and

WHEREAS, YCIPTA, ICTC and QUECHAN wish to extend the term of the MOU for an additional one year term in accordance with paragraph VII.A of the MOU, and to amend the MOU to specify the payments to YCIPTA during the additional year term in accordance with paragraph VIII.J of the MOU, with no other changes.

NOW THEREFORE, for and in consideration of the promises and payments herein set forth, YCITA, ICTC and QUECHAN have and hereby agree as follows:

1. The MOU shall be extended for an additional one-year term effective July 1, 2024 and shall terminate on June 30, 2025 unless the MOU is further extended in accordance with paragraph VII.A of the MOU.
2. Paragraph III.A of the MOU is deleted and replaced by the following:

“III. Compensation, Reporting and Performance Standards

A. Payments to YCIPTA

ICTC will pay QUECHAN an amount not to exceed the annual subsidy amount of Two Hundred Twenty-Four Thousand, One Hundred Sixty-Three Dollars and Fourteen Cents (\$224,163.14) to fund Eastern Imperial County Transit Services, as provided for in Section II.B.6 and reflected in Exhibit B. In no event shall ICTC be liable to QUECHAN for payments that exceed Two Hundred Twenty-Four Thousand, One Hundred Sixty-Three Dollars and Fourteen Cents (\$224,163.14).

QUECHAN will pay YCIPTA the monthly costs based on revenue service hours with these ICTC funds along with QUECHAN funds of an amount not to exceed the annual subsidy of One Hundred Forty-Six Thousand, Three Hundred Twenty Dollars and Fifty-Nine Cents (\$146,320.59) to operate Eastern Imperial County Transit Services, to be paid based on revenue vehicle service hours as established through a separate Memorandum of Understanding between YCIPTA and QUECHAN. Such payments are due within thirty (30) days after receipt of the invoice and supporting documentation from YCIPTA, as provided for in Section II.B.6 and reflected in Exhibit B. In no event shall QUECHAN be liable to YCIPTA for payments that exceed One Hundred Forty-Six Thousand, Three Hundred Twenty Dollars and Fifty-Nine Cents (\$146,320.59).

In no event shall QUECHAN be liable to YCIPTA for payments to be made by ICTC. In no event shall ICTC be liable to YCIPTA for payments to be made by QUECHAN”.

3. All other terms and conditions are and will remain in full force and effect. There are no other modifications, express or implied except as herein provided.

---SIGNATURES ON THE NEXT PAGE---

IN WITNESS WHEREOF, the Parties hereto have executed this Extension and Amendment on the day and year first above written.

YUMA COUNTY INTERGOVERNMENTAL PUBLIC TRANSPORTATION AUTHORITY

By: _____
Shelly Kreger, Transit Director

ATTEST:

By: _____
Carol Perez, Transit Operations Manager

APPROVED AS TO FORM:

By: _____
Wayne Benesch, YCIPTA Legal Counsel

IMPERIAL COUNTY TRANSPORTATION COMMISSION

By: _____
Luis Plancarte, Chairperson, Imperial County Transportation Commission

ATTEST:

By: _____
Cristi Lerma, Secretary to the Commission

APPROVED AS TO FORM:

By: _____
Eric Havens, County Counsel

QUECHAN INDIAN TRIBE

By: _____
Jordan D. Joaquin, President

APPROVED AS TO FORM:

By: _____
Kent Millward, Tribal Attorney, Rosette, LLP



Yuma County Intergovernmental Public Transportation Authority

2715 East 14th Street, Yuma, AZ 85365-1900, Telephone: 928-539-7076

Fax: 928-783-0309, email: info@ycipta.az.gov, Web: www.ycipta.az.gov

May 20, 2024

Discussion and Action Item 3

To: Yuma County Intergovernmental Public Transportation Authority
Board of Directors
From: Shelly Kreger, Transit Director
Subject: Discussion and or action regarding adoption of the FY2024/25
Operating and Capital Budget.

Requested Action: Staff is recommending the Yuma County Intergovernmental Public Transportation Authority Board of Directors adopt the FYF2024/25 Capital and Operating budget.

Background and Summary: Attach to this staff report is a DRAFT FY2024/25 Operating and Capital Budget showing the estimated expenses for and the expected revenues to operate YCIPTA and the transit system for FY2024/25. Estimated revenues are \$8,422,534 and estimated expenses are at \$8,422,534 showing a balanced budget.

The significant aspects of the proposed operating budget of \$6,241,168 are:

Revenues

- The fully allocated YCIPTA rate is \$165.49 per revenue hour which is an increase of \$8.05 per hour from last year due to increase in union negotiations for salaries and employee benefits, 4% increase in contractor costs.
- Fares are projected to be \$454,200 system wide.
- Staff is projecting revenues/expenses of \$6,241,168 that would be required to operate the transit system, \$2,181.366 for capital projects which include the Hotel Del Sol project pass-through with the City of Yuma.

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Shelly Kreger, Transit Director

- FTA Section 5311 funds for operating are projected to be \$1,723,029. FTA Section 5311 funds are to fund services outside the Yuma Urbanized Area. This funding primarily funds Wellton, Blue Route 5 (within Arizona), Purple Route 6A, Gold Route 8, Silver Route 9, Turquoise Route 10 (within Arizona) and Yellow Route 95. This translates to 48.11% of YCAT service miles attributed to the rural area. 10.77% is attributed to the tribal transit grants received by the Quechan and Cocopah Indian Tribes.
- FTA Section 5307 will continue to fund transit services that are wholly within the Yuma Urbanized Area. This primarily funds Orange Route 2/2A, Brown Route 3, Green Route 4/4A, and YCAT OnCall for the remainder 41.12%.
- The FY23-24 Operating budget requires match revenues of \$2,637,419 and \$304,907 for the Capital Budget.
- The budget assumes \$322,248 as in-kind match revenues from Greyhound Intercity Routes, Quechan Indian Tribe parking lot fees. An Additional cash match from the City of Yuma for the Hotel Del Sol project in the amount of \$2210,779.
- The budget assumes \$2,500,614 in cash contributions from local government, public entities, fare revenues and tribal contributions.
- The budget assumes \$18,000 of Greyhound revenues generated as commission to the Transportation Authority from ticket sales.

Expenses

- Full staffing of seven full time employees with employee benefits is anticipated.
- Pay increases are budgeted this fiscal year for a 5% for COLA and merit.
- Transit services total hourly operating cost increases from \$114.23 per hour to \$118.80 for YCAT transit services and \$45.11 to \$46.91 for YCAT OnCall.
- The marketing budget has remained the same for printing at \$25,000 and Advertising at \$50,000.
- A reduction in vehicle repair and maintenance, trends showing we are not spending as much as previously calculated.
- Reduction of \$40,000 in Software updates. The previous budget includes costs for new accounting software.
- Fuel costs is budgeted at \$670,769, . According to the US Energy Information Admin, expects gasoline and diesel prices to decrease in 2024 and 2025. Due to having to place an RFP for fuel, the contract mark up has increased from \$.13 for diesel and \$.09 for gasoline to \$.30 across the board for the next three years. The original contract and

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pricing was from 2012.

- Reduction in office supplies from \$10,000 to \$3,000.
- Increase in travel expenses due to training for staff.

In addition, the following projects are carrying forwarded from the FY 2023-24 Capital Budget totaling \$2,181,366.

- Hotel Del Sol Final Design
- Security/Surveillance Equipment for buses, and fencing for other property
- Purchase replacement relief vehicles.
- Purchase of iPad for board members and staff to help with the cost of printing the agendas and other YCIPTA business material. STP funding which has match ratio of 5.7%
- Purchase new laptops for staff using STP funding which has match ratio of 5.7%
- Upgrades to 2715 E. 14th Street building new A/C and minor upgrades to parking area. STP funding which has match ratio of 5.7%

Financial Impacts: A possible rollover of revenue of \$194,389

Budgeted: Yes

Recommended Motion: Staff is recommending the Yuma County Intergovernmental Public Transportation Authority Board of Directors adopt the FY2024/25 Capital and Operating budget.

Legal Counsel Review: No

Attachments: Yuma County Intergovernmental Public Transportation Authority DRAFT FY2024/25 Capital and Operating Budget

For information regarding this agenda item, please contact Shelly Kreger via email to: skreger@ycipta.az.gov or call 928-539-7076, extension 101.

Approved for submission:



Shelly Kreger
Transit Director

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Fiscal Year 2024-2025 Operating and Capital Budget

**Approved by the Yuma County Intergovernmental Public Transportation Authority
Board of Directors on Monday, May 20, 2024
Prepared by Shelly Kreger, Transit Director**



Yuma County Intergovernmental Public Transportation Authority

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May 20, 2024

Dear Honorable Members of the Board of Directors,

This budget document is the ninth one for Yuma County Intergovernmental Public Transportation Authority (YCIPTA). This budget continues to maintain our current operations with limited growth (based on any expansion fully funded by external parties and grants) as well as improve the efficiency of the transit system. In order to provide a total picture of YCIPTA, this budget document encompasses all the activities under the jurisdiction of the YCIPTA Board of Directors. The budget is based off projected 35,200 revenue hours for fixed route and 4,000 revenue hours for demand responsive services for fiscal year 2024-2025.

The budget is based on known revenue amounts that have been committed. Revenue amounts are always subject to change and staff will keep the Board of Directors apprised on any changes based on decisions made by local, state and Federal agencies. Known revenue amounts include Federal Transit Administration (FTA), Arizona Department of Transportation (ADOT), member agency contributions from the municipalities, Greyhound revenues, miscellaneous revenues, farebox revenues and pass revenues based on memorandum of understandings exercised with various social service agencies.

YCIPTA Staff is asking for a three (3) percent increase in annual entity contributions, as well as the redistribution of \$59,688 from the decrease in AWC member contributions. There will be continuing agreements with YPIC and Vista High School, and additional in-kind support from Greyhound Lines, Inc, and Quechan Indian Tribe. During FY2024-2025 YCIPTA staff will continue to look for new ways of collecting in-kind contributions and advertising revenue that will be used to help with the matching contributions for our federal funding sources.

All these efforts are contained within a budget that maintains a stable financial footing for this fiscal year. Given our heavy reliance upon member agency contribution YCIPTA staff continues to seek additional funding from external vendors such as Greyhound, other educational institutions, and employers. The system will continue to rely on Federal operating assistance, however, YCIPTA staff will continue to research other means of sustainability in the future.

YCIPTA staff has changed during this last fiscal year. Staff level is currently at seven that include myself (Transit Director), Carol Perez (Transit Operations Manager) Marcela Garcia (Finance Manager), David Garcia (Transit Management Assistant/Procurement). Staff also includes Adriana Ortiz (Accounting Clerk I), Dayanna Banuelos (Office Clerk II) and Denis Aceves (Office Clerk I).

YCIPTA being fourteen years old as a governmental agency and twenty-two years old as the YCAT system, we will strive to deliver our mission to provide mobility solutions that make essential connection possible and our vision to be recognized as the leader in mobility solutions that empower and connect the community. We look towards the future in fiscal year 2024-2025 as we continue to *See where it takes you! ¡Vamos!*



Shelly Kreger
Transit Director
Yuma County Intergovernmental Public Transportation Authority

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Shelly Kreger, Transit Director

INTRODUCTION

The Yuma County Intergovernmental Public Transportation Authority (YCIPTA) formed on December 13, 2010 by the Yuma County Board of Supervisors to administer, plan, operate and maintain public transit services throughout Yuma County, including within the political jurisdictional boundaries of the Cities of Yuma, San Luis, Somerton, Town of Wellton and the unincorporated Yuma County areas.

Yuma County Area Transit (YCAT) is the marketing name for the YCIPTA and the fixed route transit system. YCAT OnCall, formerly known as Greater Yuma Area Dial-A-Ride is the marketing name for the demand responsive transit system. YCAT began in 2002 as a rebranded effort from what was previously known as Valley Transit. Greater Yuma Area Dial-A-Ride began in 1998 and was the county's first public transportation service. The Yuma Metropolitan Planning Organization (YMPO) had been the administrator of public transit service in Yuma County since 1999 utilizing Federal Transit Administration (FTA) funding that has been available to the Yuma Urbanized Area since 1980 when the urbanized area exceeded 50,000 in population. As of July 2012, YCIPTA is now the administrator of YCAT.

YCAT operates nine fixed routes and a demand response service throughout the southwestern quadrant of Yuma County and portions of eastern Imperial County with limited service to El Centro. YCAT generally operates Monday-Friday from 5:50 am to approximately 7:30 pm with headways every 45 to 60 minutes and on Saturday from 9:15 am to 6:30 pm with headways every 60 to 120 minutes. There is no service on Sundays or major holidays currently. These services for this fiscal year are provided under a contractual arrangement with RAPT Dev USA, LLC. A total of 38,200 revenue vehicle service hours are budgeted in fiscal year 2023-2024 (this consists of an allocation of 35,200 hours to YCAT and 4,000 hours to YCAT OnCall).

YCAT is currently operating twenty-eight (28) buses. Twenty (20) buses are powered by diesel and used on YCAT fixed routes. Eight (8) small buses are powered by gasoline and used on YCAT OnCall and neighborhood YCAT routes. All vehicles are owned by YCAT and were purchased with FTA and ADOT funding.

ABOUT YUMA COUNTY INTERGOVERNMENTAL PUBLIC TRANSPORTATION AUTHORITY

Under Arizona Revised Statutes - Title 28 Transportation, an intergovernmental public transportation authority may be organized in any county in Arizona with a population of two hundred thousand persons or less. YCIPTA is an IPTA that was formed on December 13, 2010 by the Yuma County Board of Supervisors to administer, plan, operate and maintain public transit services throughout Yuma County, including within the political jurisdictional boundaries of the Cities of Yuma, San Luis, Somerton, Town of Wellton and the unincorporated Yuma County areas.

On September 21, 2010, the Town of Wellton and City of Somerton passed a resolution to petition the County to form the IPTA. On October 3 and 20, 2010 respectively, the Cities of San Luis and Yuma passed a resolution to petition the County to form the IPTA. On December 6, 2010, Northern Arizona University

petitioned the County to join the IPTA. On December 13, 2010, the County held a public hearing and approved the formation of the IPTA. On January 24, 2011, the Yuma County Intergovernmental Public Transportation Authority (YCIPTA) held its first Board

Directors meeting. Since the formation of the IPTA, Arizona Western College, Quechan Indian Tribe and Cocopah Indian Tribe have joined between September 2011 and May 2012.

Eight Board of Directors consisting of the County, City and Town Administrators, Tribal Planning Directors as well as the local college governs the activities of YCIPTA and set policy. A staff of seven presently manages and supports the day-to-day operations of YCIPTA. As of July 1, 2012, the transit operation and administration transferred to YCIPTA.

At the end of FY 2022 Northern Arizona University – Yuma submitted their resignation letter to the Board of Directors removing themselves from the YCIPTA Board. Currently, YCIPTA's Board member entities consist of Yuma County, City of Yuma, City of Somerton, City of San Luis, Town of Wellton, Quechan Indian Tribe, Cocopah Indian Tribe, and Arizona Western College.

ABOUT YUMA COUNTY

Yuma County has a colorful history, which lives on today in a fast-growing, vibrant community. In 1540, just 48 years after Columbus discovered the New World, 18 years after the conquest of Mexico by Cortez, and 67 years before the settlement of Jamestown, Hernando de Alarcon visited the site of what is now the current YCIPTA of Yuma. He was the first European to visit the area and to recognize the best natural crossing of the Colorado River. Much of Yuma County's later development occurred because of this strategic location.

From the 1850's through the 1870's, steamboats on the Colorado River transported passengers and goods to various mines, military outposts in the area, and served the ports of Yuma, Laguna, Castle Dome, Norton's Landing, Ehrenberg, Aubry, Ft. Mohave and Hardyville. During this time stagecoaches also carried the mail and passengers on bone-jarring rides through the area.

For many years, Yuma served as the gateway to the new western territory of California, which brought thousands from around the world in search of gold, or those who had it. In 1870, the Southern Pacific Railroad bridged the river. Yuma became a hub for the railroad and was selected as the county seat in 1864.

Yuma County is one of four original counties designated by the first Territorial Legislature. It maintained its original boundaries until 1983 when voters decided to split Yuma County into La Paz County in the north and a new "Yuma County" in the south.

The Ocean-to-Ocean Bridge (or Old Highway 80 Bridge) was the first vehicle bridge across the Colorado River. Prior to the construction of the bridge, cars were ferried across river.

Yuma County is larger than the state of Connecticut. Much of Yuma County's 5,522 square miles is desert land accented by rugged mountains. Several river valley regions, however, contain an abundance of arable land which is irrigated with water from the Colorado River.

These valley areas have some of the most fertile soils in the world, having received silt and mineral deposits from Colorado and Gila River floods until the rivers were tamed by an intricate series of dams and canals.

Farming, cattle raising, tourism, and two military bases, US Marine Corp Air Station (MCAS) and US Army Yuma Proving Ground (YPG) are Yuma County's principal industries.

Some of the major attractions in Yuma County are the historical Territorial Prison, the Quartermaster Depot and the Yuma Crossing Historic Park. Other great places to visit are the Kofa Mountain Range and Wildlife Refuge, and Martinez and Mittry Lakes.

Hunting is a popular sport, as the county offers a variety of different types of game. Major rivers in Yuma County are the Gila and the Colorado, the two most historic rivers in the Southwest.

The Marine Corps Air Station (MCAS), shares one of the longest runways in the country with the Yuma International Airport. Yuma has some of the cleanest skies and best flying weather in the United States.

Yuma County is bordered by California on the West and Mexico on the South. Living close to the Mexican border offers a great opportunity to experience multi-cultural and international business opportunities.

Arizona Western College (AWC) is located in Yuma County. This is a two-year community college, which offers higher education to full-time and part-time on-campus and off-campus students. AWC shares its campus with a satellite campus of Northern Arizona University (NAU) and University of Arizona (UA), offering a variety of two-year, four-year and post graduate programs.

Yuma County has a year-round population of 206,320 residents. During the winter, the population increases by about 90,000 due to the sun-seeking Winter Visitors affectionately known as "Snowbirds".

Yuma County consists of three cities (Yuma, San Luis, and Somerton), one town (Wellton) and two Indian Tribes (Fort Yuma and Cocopah). Yuma County is settled along the Colorado River and it borders California (Imperial County) to the west, Mexico and its state of Sonora (San Luis Rio Colorado) to the south, La Paz County within Arizona to the north and Maricopa County within Arizona to the east. Interstate 8, US Highway 95 and State Route 195 are the primary arteries in Yuma County with railroad service provided by the Union Pacific Railroad Company.

MEMBER AGENCY CONTRIBUTIONS & HISTORICAL TRANSIT FUNDING LEVELS

Contributions FY 11-12		
Agency	Funding	%
Yuma County	\$154,960	30.30%
City of Yuma	\$200,000	39.10%
City of Somerton	\$29,919	5.85%
Town of Wellton	\$14,499	2.83%
City of San Luis	\$70,572	13.80%
Cocopah Tribe	\$41,496	8.11%
Arizona Western College	\$ -	0.00%
Northern Arizona University	\$ -	0.00%
TOTAL	\$511,446	100.00%
Contributions For FY 12-13 through FY21-22		
Agency	Funding	%
Yuma County		24.94%
City of Yuma	\$200,000	32.19%
City of Somerton	\$29,919	4.81%
Town of Wellton	\$14,499	2.33%
City of San Luis	\$70,573	11.36%
Northern Arizona University	\$6,800	1.09%
Arizona Western College	\$100,000	16.09%
Quechan Indian Tribe	\$5,757	0.93%
Cocopah Indian Tribe*	\$38,898	6.26%
TOTAL	\$621,406	100.00%

Contributions For FY 22-23		
Agency	Funding	%
Yuma County	\$263,250.48	24.92%
City of Yuma	\$339,765.72	32.17%
City of Somerton	\$50,827.25	4.81%
Town of Wellton	\$24,631.32	2.33%
City of San Luis	\$119,891.43	11.35%
Arizona Western College	\$127,505.28	16.09%
Quechan Indian Tribe	\$9,780.16	0.93%
Cocopah Indian Tribe*	\$69,704.64	6.60%
Open		.80%
TOTAL	\$1,005,356.28	100.00%
Contributions For FY 23-24		
Agency	Funding	%
Yuma County	\$276,413.00	26.18%
City of Yuma	\$356,754.01	33.80%
Town of Wellton	\$25,862.89	2.45%
City of San Luis	\$125,886.00	11.93%
City of Somerton	\$53,368.61	5.06%
Quechan Indian Tribe	\$10,269.17	0.97%
Cocopah Indian Tribe*	\$73,189.87	6.93%
AWC	\$133,880.54	12.68%
Total	\$1,055,624.09	100.000%
Contributions for FY24-25		
Agency	Funding	%
Yuma County	\$276,413.00	26.18%
City of Yuma	\$356,754.01	33.80%
Town of Wellton	\$25,862.89	2.45%
City of San Luis	\$125,886.00	11.93%
City of Somerton	\$53,368.61	5.06%
Quechan Indian Tribe	\$10,269.17	0.97%
Cocopah Indian Tribe	\$73,189.87	6.93%
AWC	\$133,880.54	12.68%
Total	\$1,055,624.09	100.000%

Due to elimination of LTAF II, the municipalities are contributing to match the FTA funds received (net fares) from their general funds.

Historical LTAF and FTA Funding for Yuma County		
Year	LTAF Funding	FTA Funding
2008	\$314,600	\$1,510,438
2009	\$353,000	\$1,613,790
2010	\$285,000	\$1,467,078
2011	\$165,300	\$1,599,419
2012	\$0	\$1,467,499
2013	\$0	\$2,098,396*
2014	\$0	\$2,150,474

2015	\$0	\$2,524,814
2016	\$0	\$2,365,040
2017	\$0	\$2,596,297
2018	\$0	\$2,671,708
2019	\$0	\$2,569,225
2020	\$0	\$2,898,598
2020 CARES	\$0	\$8,197,915**
2021	\$0	\$2,618,970
2022	\$0	\$3,563,693
2023	\$0	\$3,650,361
2024	\$0	\$6,190,172***

The LTAF funding went to the municipalities and then was passed through to YMPO for local match revenue towards the YCAT system. FTA funding to Yuma County is based on the Yuma Urbanized Area population, which includes the City of Yuma, surrounding unincorporated areas that are adjunct to the City and Winterhaven, California – population in the urbanized area is 135,717 (2020 Census).

*The significant increase in FTA funding in FY 2013 is due to the implementation of the new transportation law, Moving Ahead with Progress in the 21st century (MAP- 21). This consolidated Job Access Reverse Commute (JARC) funds into FTA Sections 5307 and 5311 funding. The increase in 2017 is contributed to the addition of STIC (Small Transit Intensive Cities).

** On March 27, 2020, President Trump signed the [Coronavirus Aid, Relief, and Economic Security \(CARES\) Act](#) into law. The CARES Act provides emergency assistance and health care response for individuals, families and businesses affected by the [COVID-19 pandemic](#) and provide emergency appropriations to support Executive Branch agency operations during the COVID-19 pandemic.

FTA is allocating \$25 billion to [recipients of urbanized area and rural area formula funds](#), with \$22.7 billion allocated to large and small urban areas and \$2.2 billion allocated to rural areas. Funding will be provided at a 100 percent federal share, with no local match required, and will be available to support capital, operating, and other expenses generally eligible under those programs to prevent, prepare for, and respond to COVID-19.

Congress establishes the funding for FTA programs through authorizing legislation that amends Chapter 53 of Title 49 of the U.S. Code. On November 5, Congress sent President Biden the Bipartisan Infrastructure Law for signature. The legislation reauthorizes surface transportation programs for FY 2022-2026 and provides advance appropriations for certain programs. The Bipartisan Infrastructure Law authorizes up to \$108 billion to support federal public transportation programs, including \$91 billion in guaranteed funding. This new infrastructure law has increased Yuma’s apportionment by \$1 million annually starting in FY22.

***The significant increase in funding from FTA for FY2024 was largely due to YCIPTA attaining all six benchmarks for the Small Transit Intensive Communities (STIC) funding. Unfortunately, YCIPTA had to sign over this apportionment to ADOT as we do not have the match to obligate these funds by October 2025. These funds will go into a competitive funding pool.

FISCAL YEAR 2024-2025 OPERATING AND CAPITAL BUDGET SUMMARY

The Operating and Capital Budget presented shows the totals of what the Transportation Authority are expected to receive and expend in fiscal year (FY) 2024- 2025. The budget provides a comprehensive review of expected revenues and proposed expenditures.

The budget is based on known revenue amounts that have been committed. Revenue amounts are always subject to change and staff will keep the Board of Directors apprised on any changes based on decisions made by local, state and Federal agencies. Known revenue amounts include Federal Transit Administration (FTA), member agency contributions from the municipalities, Greyhound revenues, miscellaneous revenues, farebox revenues and pass revenues based on memorandum of understandings exercised with various social service agencies.

Local match contributions continue with member entity contributions, memorandum of understanding implemented with Western Arizona Council of Governments (WACOG), PPEP Tech, AZTEC, additional in-kind support from Greyhound Lines, Inc, Quechan Indian Tribe, Yuma County as well as Imperial County Transportation Commission (TDA funds). YCIPTA is continually looking for new relationships with other organizations to support and increase our local match.

The fiscal year 2024-2025 budget assumes we will be servicing a projected 35,200 revenue hours for fixed route and 3,000 revenue hours for demand responsive services. While there are unmet transit needs, YCIPTA does not have the resources to implement these needs currently.

The proposed operations budget takes into consideration the contractual rate with RATP Dev USA, LLC, effective July 1, 2024. The resulted in a fixed hourly rate of \$66.22 per revenue vehicle service hour for fixed route. Total variable cost of \$1,850,769 fixed route and fixed cost for FY24-25 is \$2,330,923 for fixed route. YCAT OnCall fixed cost is \$23.51 per revenue hour for with \$117,129 for variable costs and \$70,518 in fixed cost. This translates to an expected amount of \$4,369,339 for the entire fiscal year. The contract with RATP Dev USA, LLC projects 35,200 revenue hours for YCAT and 3,000 for YCAT OnCall .

This year the FY 2024-25 Proposed Operating and Capital Budget is presented in a format that follows the Uniform System Of Accounts (USOA). The USOA is the basic reference document for the National Transit Database. It contains the accounting structure required by Federal Transit Laws (previously section 15 of the Federal Transit Act). This accounting structure allows YCIPTA to report to the National Transit Database (NTD) more accurately.

The NTD was established by Congress to be the Nation's primary source for information and statistics on the transit systems of the United States. Recipients or beneficiaries of grants from the Federal Transit Administration (FTA) under the [Urbanized Area Formula Program](#) (§5307) or [Other than Urbanized Area \(Rural\) Formula Program](#) (§5311) are required by statute to submit data to the NTD. Over 660 transit providers in urbanized areas currently report to the NTD through the Internet- based reporting system. Each year, NTD performance data are used to apportion over \$5 billion of FTA funds to transit agencies in [urbanized areas](#) (UZAs). Annual NTD reports are submitted to Congress summarizing transit service and safety data.

The legislative requirement for the NTD is found in Title 49 U.S.C. 5335(a):

SECTION 5335 National transit database

(a) NATIONAL TRANSIT DATABASE — To help meet the needs of individual public transportation systems, the United States Government, State and local governments, and the public for information on which to base public transportation service planning, the Secretary of Transportation shall maintain a reporting system, using uniform categories to accumulate public transportation financial and operating information and using a uniform system of accounts. The reporting and uniform systems shall contain appropriate information to help any level of government make a public sector investment decision. The Secretary may request and receive appropriate information from any source.

(b) REPORTING AND UNIFORM SYSTEMS — the Secretary may award a grant under Section 5307 or 5311 only if the applicant and any person that will receive benefits directly from the grant, are subject to the reporting and uniform systems.

The NTD reporting system evolved from the transit industry-initiated Project [FARE](#) (Uniform Financial Accounting and Reporting Elements). Both the private and public sectors have recognized the importance of timely and accurate data in assessing the continued progress of the nation's public transportation systems.

The FY 2024-25 Requested Operating Budget totals \$6,241,168 and is proposed to be allocated as shown below.

Yuma County Intergovernmental Public Transportation Authority				
DRAFT FY 2025 BUDGET				
	ACTUALS Jul 23 - March 24	FY 2024 Budget	FY 2025 Budget	DESCRIPTION
Ordinary Income/Expense				
Income				
40000 · Intergovernmental	0.00			
40700 · Miscellaneous Revenues	0.00			
40799-3 · Advertising Sales	54,527.47	34,980.00	203,605	\$600 X 25 shelters a year(estimate), & Project X \$7,868.22 (actual) monthly projected, will increae the more advertising we receive
40799-4 · Greyhound Commisions - YCIPT	2,861.90	4,000.00	18,000	
40799-5 · Interest	3,241.86	3,780.00	5,160	average is \$430 per month
40799-6 · Miscellaneous Revenues	2,902.97	2,500.00	3,780	Approximately \$315 per month
Total 40700 · Miscellaneous Revenues	63,534.20	45,260.00	230,545	
40900-1 · Local Cash Match	3,940.74	0.00	0	removed because this amount is not an actual revenue. It was a liability payment that was given as a one time contribution
40900-2 · Local Transit Dues	921,743.55	921,744.00	914,956	moved \$94,128 to Capital grant for match
40900-4 · Contributions Public Entities	192,730.54	148,633.00	120,460	MOU YUHSD Vista, YPIC, Arizona Western College
40900-5 · Tribal Route Income	638,722.87	519,573.00	780,454	Will refigure amounts once the MOU's FY25 have been updated.
Total 40900 · Local Funding	1,757,137.70	1,589,950.00	1,815,870	
41101 · State Grants	0.00			
41101-1 · ADOT 5311	387,258.94	1,702,937.00	1,723,030	These amount were decreased in the budget due to the amount of funding needed for FY 2023 Budget
Total 41101 · State Grants	387,258.94	1,702,937.00	1,723,030	
41300 · Federal Grant Revenue	0.00			
41399-1 · FTA 5307	998,116.00	1,826,644.00	1,891,118	
Total 41300 · Federal Grant Revenue	998,116.00	1,826,644.00	1,891,118	
Total 40000 · Intergovernmental	3,206,046.84	5,164,791.00	5,660,562	
41000 · Charges for Service				
40100 · Fare Revenue				
40101 · YCAT Fares	346,360.83	365,000.00	451,200	average of \$37,593 per month rounded up
40190 · On Call Fares	2,740.67	5,500.00	3,000	
Total 40100 · Fare Revenue	263,991.13	370,500.00	454,200	
Total 41000 · Charges for Service	349,101.50	370,500.00	454,200	
INKIND REVENUE		632,409.00	320,794	
Total Income	3,555,148.34	6,167,700.00	6,435,556	
Gross Profit	3,555,148.34	6,167,700.00	6,435,556	

Expense				
50100 · Salaries and Wages				
50102 · Regular Salaries and Wage	300,668.84	442,812.00	438,098	
Total 50100 · Salaries and Wages	300,668.84	442,812.00	438,098	
50200 · Fringe Benefits				
50201 · FICA- SS & Medicare	23,460.93	49,201.00	48,677	
50202 · ASRS	34,973.13	54,422.00	53,755	
50203 · Health Insurance	45,508.00	78,120.00	81,312	YABC increased rates for FY24-25
50204 · FUTA	0.00	2,940.00	2,940	
50205 · Life Insurance	703.45	675.00	675	
50207 · State Unemployment	0.00	10,400.00	0	
50208 · Workers Compensation Ins	828.00	1,000.00	1,000	
Total 50200 · Fringe Benefits	105,473.51	196,758.00	188,359	
50300 · Services	0.00			
50301-1 · ADA Paratransit	156,895.22	180,430.00	187,648	4% increase
50301-2 · Accounting & Audit	21,173.50	35,000.00	35,000	
50301-3 · Vanpool Subsidy	94,500.00	126,000.00	126,000	\$300 stipend for 35 vehicles \$10500 per month \$30,000 Big Cat - \$20,000 Advertising
50302 · Advertising	34,522.18	50,000.00	50,000	
50303-1 · Legal Services	9,106.09	15,000.00	15,000	
50303-2 · Cash Handel/Payroll Processing	2,226.04	2,500.00	2,500	ADP services only
50303-3 · IT Support/Web Development	19,675.00	40,000.00	25,000	
50305-0 · Bus Contractor	3,008,304.02	3,980,649.00	4,181,692	4% increase
50305-1 · Contract Costs	26,583.28	29,000.00	35,000	Solutions \$2616.66 a month
50305-2 · Equipment Maintenance	2,150.00	3,000.00	3,000	
50305-3 · Office Equip Repair	966.67	1,500.00	1,660	change due to buying annual service contract for currency and coin machines V&M for engines, transmissions, and other large parts that are required YCIPTA to pay
50305-4 · Vehicle Repair & Maintance	13,145.25	80,000.00	40,000	
50305-5 · Building Repairs & Maintance	9,990.68	12,000.00	12,000	
50305-6 · Communications/Radio Service	19,021.05	25,000.00	20,000	City of Yuma Radio Maintenance Agreement has been purchased for this Fiscal year.
50305-7 · Grounds Keeping/Pest Control	467.40	500.00	500	
50305-8 · Software Updates/Maintenance	5,434.92	45,000.00	5,000	Currently not looking to change accounting software
50307 · Security Services	0.00	1,000.00	500	
Total 50300 · Services	3,424,161.30	4,626,579.00	4,740,500	

50400 · Materials and Supplies	0.00				
					This is a fluid cost as prices vary day to day. According to the US Energy Information Admin, expects gasoline and diesel prices to decrease in 2024 and 2025
50401 · Fuel, Oil, Lubricants	458,056.89	700,000.00		670,769	
50499-1 · Office Supplies	2,407.51	10,000.00		3,000	
50499-2 · Postage	752.77	1,000.00		1,000	
50499-3 · Printing	18,965.72	25,000.00		25,000	
50499-4 · Misc Materials & Supplies	1,016.06	1,500.00		1,716	Average of \$143 a month
Total 50400 · Materials and Supplies	481,198.95	737,500.00		701,485	
50500 · Utilities					
50501 · Electricity	10,798.82	15,000.00		16,000	
50502-1 · Refuse Disposal	2,522.99	3,000.00		3,384	Average of \$282 a month
50502-2 · Water - Offices	1,287.83	1,500.00		1,872	Average of \$156 a month
50502-3 · Water-Land	1,840.75	2,000.00		3,156	Average of \$263 a month
Total 50500 · Utilities	16,450.39	21,500.00		24,412	
50600 · Casualty and Liability Insurance					
50608-1 · Gen Liab Insurance	5,024.00	5,000.00		5,275	Insurance estimated to increase 5% (5,024*5%+ = \$5,275.20
50608-2 · Prof. Liability Insurance	7,099.13	5,500.00		7,454	Insurance estimated to increase 5%
50608-3 · Automobile Insurance	5,757.00	4,000.00		6,045	Insurance estimated to increase 5%
50608-4 · Property Insurance	500.00	600.00		600	
Total 50600 · Casualty and Liability Insurance	18,380.13	15,100.00		19,374	
50900 · Miscellaneous Expenses					
50901 · Memberships/Dues/Subscriptions	19,584.79	15,000.00		15,000	
50902 · Travel Expenses	22,067.89	15,000.00		25,000	changed due to travel was higher for this year than budgeted. YCIPTA will have some additional travel at the end of the fiscal year. Travel for staff training
50906 · Finance Charges/Penalties	787.13	100.00		240	Wire fee 20x12
50999-1 · License and Permits	98.00	300.00		300	
50999-2 · Training/Education	6,058.33	15,000.00		8,750	Staff training expenses
50999-3 · Other Misc Expense	1,829.11	2,500.00		2,500	
50999-5 · Telephone/Internet	5,391.49	12,000.00		12,000	Additional for Ipad service - Ipad for staff and board members
Total 50900 · Miscellaneous Expenses	56,171.63	59,900.00		63,790	
51200 · Leases and Rentals					
51212-1 · Building Lease	39,600.00	55,200.00		52,800	\$4,400 a month
51212-2 · Leases Rental Equipment	211.20	350.00		350	Pitney Bowes Equipment Rental
51212-4 · Lease	18,000.00	12,000.00		12,000	\$2,000 a month/6 months
Total 51200 · Leases and Rentals	57,811.20	67,550.00		65,150	
Total Operating Expense	4,517,582.48	6,167,700.00		6,241,168	
Net Ordinary Income	-962,434.14	0.00		194,389	
Net Income	-962,434.14	0.00		194,389	

The significant aspects of the proposed operating budget are:

Revenues

- The fully allocated YCIPTA rate is \$165.49 per revenue hour which is an increase of \$8.05 per hour from last year due to increase in union negotiations for salaries and employee benefits, 4% increase in contractor costs.
- Fares are projected to be \$454,200 system wide.
- Staff is projecting revenues/expenses of \$6,241,168 that would be required to operate the transit system, \$2,181,366 for capital projects which include the Hotel Del Sol project pass-through with the City of Yuma.
- FTA Section 5311 funds for operating are projected to be \$1,723,029. FTA Section 5311 funds are to fund services outside the Yuma Urbanized Area. This funding primarily funds Wellton, Blue Route 5 (within Arizona), Purple Route 6A, Gold Route 8, Silver Route 9, Turquoise Route 10 (within Arizona) and Yellow Route 95. This translates to 48.11% of YCAT service miles attributed to the rural area. 10.77% is attributed to the tribal transit grants received by the Quechan and Cocopah Indian Tribes.
- FTA Section 5307 will continue to fund transit services that are wholly within the Yuma Urbanized Area. This primarily funds Orange Route 2/2A, Brown Route 3, Green Route 4/4A, and YCAT OnCall for the remainder 41.12%.
- The FY23-24 Operating budget requires match revenues of \$2,637,419 and \$304,907 for the Capital Budget.
- The budget assumes \$322,248 as in-kind match revenues from Greyhound Intercity Routes, Quechan Indian Tribe parking lot fees. An Additional cash match from the City of Yuma for the Hotel Del Sol project in the amount of \$2210,779.
- The budget assumes \$2,500,614 in cash contributions from local government, public entities, fare revenues and tribal contributions.
- The budget assumes \$18,000 of Greyhound revenues generated as commission to the Transportation Authority from ticket sales.

Expenses

- Full staffing of seven full time employees with employee benefits is anticipated.
- Pay increases are budgeted this fiscal year for a 5% for COLA and merit.
- Transit services total hourly operating cost increases from \$114.23 per hour to \$118.80 for YCAT transit services and \$45.11 to \$46.91 for YCAT OnCall.
- The marketing budget has remained the same for printing at \$25,000 and Advertising at \$50,000.
- A reduction in vehicle repair and maintenance, trends showing we are not spending as much as previously calculated.
- Reduction of \$40,000 in Software updates. The previous budget includes costs for new accounting software.
- Fuel costs is budgeted at \$670,769, . According to the US Energy Information Admin, expects gasoline and diesel prices to decrease in 2024 and 2025. Due to having to place an RFP for fuel, the contract mark up has increased from \$.13 for diesel and \$.09 for gasoline to \$.30 across the board for the next three years. The original contract and pricing was from 2012.
- Reduction in office supplies from \$10,000 to \$3,000.
- Increase in travel expenses due to training for staff.

The FY 2024-25 Requested Capital Budget totals \$2,181,366 and is proposed to be allocated as shown below.

Yuma County Intergovernmental Public Transportation Authority					
DRAFT FY 2025-YCIPTA CAPITAL BUDGET					
			ACTUALS	FY 2025	
			Jul 23 - March 24	FY 2024 Budget	Budget
					DESCRIPTION
Ordinary Income/Expense					
Income					
40900 · Local Funding					
40900-1 · Local Cash Match				368,134.92	304,907.39
Total 40900 · Local Funding				368,134.92	304,907.39
41300 · Federal Grant Revenue					
41399-1 · FTA 5307				1,333,449.99	1,010,179.00
41399-4 · STP Capital Grant				575,270.00	866,280.11
Total 41300 · Federal Grant Revenue				1,908,719.99	1,876,459.11
Total 40000 · Intergovernmental				2,276,854.91	2,181,366.50
INKIND REVENUE				0.00	0.00
Total Income				2,276,854.91	2,181,366.50
Gross Profit				2,276,854.91	2,181,366.50
Expense					
51600 · Capital Outlay					
51600-3 · Buildings/Mutli Modal Center		41,032.00		1,217,577.60	1,053,895.00
51600-5 · Automobiles		12,753.20		0.00	250,000.00
51600-6 · Furniture and Equipment		3,481.33		610,042.42	668,642.75
51600-6 · Furniture and Equipment				148,618.75	73,055.00
51600-6 · Furniture and Equipment				164,842.68	135,773.75
Total 51600 · Capital Outlay		57,266.53		135,773.46	2,181,366.50
Total Expense				2,276,854.91	2,181,366.50
Net Ordinary Income				0.00	0.00
Net Income					0.00

In addition, the following projects are carrying forwarded from the FY 2023-24 Capital Budget:

- Hotel Del Sol Final Design
- Security/Surveillance Equipment for buses, and fencing for other property
- Purchase replacement relief vehicles.
- Purchase of iPad for board members and staff to help with the cost of printing the agendas and other YCIPTA business material. STP funding which has match ratio of 5.7%
- Purchase new laptops for staff using STP funding which has match ratio of 5.7%
- Upgrades to 2715 E. 14th Street building new A/C and minor upgrades to parking area. STP funding which has match ratio of 5.7%

The proposed FY 2024-25 operating budget will provide a framework for delivering, at the minimum, current levels of service with opportunities to improve the quality of their delivery. In addition, the proposed operating and capital budget will be financed significantly with federal grant sources using FTA Sections 5307, 5311, and STP funds with minimum increase in member agency contributions. As a result, the budget is balanced.

For information regarding the proposed operating and capital budget, please contact Shelly Kreger, Transit Director via email at skreger@ycipta.az.gov or call 928-539- 7076, extension 101.



**Yuma County Intergovernmental Public Transportation Authority 2715 East
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www.yciptaz.gov**

Board Members

Ian McGaughey – Chair -Yuma County
Matias Rosales- Vice Chair - City of San Luis
Brian Golding, Sr. – Sec/Treas– Quechan Indian Tribe
Jay Simonton– City of Yuma
Ross Poppenberger – Arizona Western College
Gary Magrino – Cocopah Tribe
Richard Marsh – Town of Wellton
Louie Galaviz- City of Somerton

Staff

Shelly Kreger, Transit Director
Carol Perez, Transit Operations Manager
Marcela Garcia, Finance Manager
David Garcia, Management Assistant/Procurement/Quality Assurance
Adriana Ortiz, Accounting Clerk I
Dayanna Banuelos, Office Clerk II
Denis Aceves, Office Clerk I



Yuma County Intergovernmental Public Transportation Authority

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May 13, 2024

Discussion and Action Item 4

To: Yuma County Intergovernmental Public Transportation Authority Board of Directors
From: Shelly Kreger, Transit Director
Subject: Discussion and or action regarding new appointments to the YCIPTA Transit Operations and Planning Subcommittee.

Requested Action: Staff recommends that the Yuma County Intergovernmental Public Transportation Authority (YCIPTA) Board of Directors appoint new members to the Transit Operations and Planning Subcommittee.

Background and Summary: The previous subcommittee members were appointed in 2014 consisting of Robert Pickels – Yuma County, Brian Goulding Sr. – Quechan Tribe and Bill Lee – City of Somerton.

For YCIPTA to utilize these committees it is necessary to appoint current members.

This subcommittee activities include review operational and planning related issues regarding the Yuma County Area Transit (YCAT) system which would include reviewing the transit operations and maintenance contractor performance, the maintenance of the fleet and other assets, evaluate proposals received and act as a resolution body for potential disputes that may occur between YCIPTA staff and the transit operations and maintenance contractor as defined in Section 28 of the YCIPTA-Transit Operations and Maintenance Contractor Agreement.

This subcommittee will meet on an as needed basis as determined by a member agency, staff or the chair of the subcommittee, once elected. The subcommittee meetings will be noticed and open to the general public by the Arizona Open Meeting Law. The subcommittee may also discuss items via conference call if necessary, with a public meeting location for those that may want to attend.

Financial Impacts: N/A

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Ian McGaughey – Chairman – Yuma County, Matias Rosales – Vice Chairman – City of San Luis
Brian Golding, Sr.- Sec/Treas - Quechan Tribe Jay Simonton - City of Yuma,
Ross Poppenberger – Arizona Western College, Gary Magrino – Cocopah Tribe,
Richard Marsh – Town of Wellton, Louie Galaviz- City of Somerton

Shelly Kreger, Transit Director

Recommended Motion: Staff recommends that the Yuma County Intergovernmental Public Transportation Authority (YCIPTA) Board of Directors appoint new members to the Transit Operations and Planning Subcommittee.

Legal Counsel Review: N/A

Attachments: N/A

For information regarding this agenda item, please contact Shelly Kreger via email to: skreger@ycipta.az.gov or call 928-539-7076, extension 101.

Approved for submission:



Shelly Kreger, Transit Director

Yuma County Intergovernmental Public Transportation Authority Board Of Directors
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Shelly Kreger, Transit Director



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May 13, 2024

Discussion and Action Item 5

To: Yuma County Intergovernmental Public Transportation Authority Board of Directors
From: Shelly Kreger, Transit Director
Subject: Discussion and or action regarding new appointments to the YCIPTA By-Laws Subcommittee.

Requested Action: Staff recommends that the Yuma County Intergovernmental Public Transportation Authority (YCIPTA) Board of Directors appoint new members to the By-Laws Subcommittee.

Background and Summary: The previous subcommittee members were appointed in 2022 consisting of Susan Thorpe – Yuma County, Jay Simonton – City of Yuma and Eric Holland – Cocopah Indian Tribe..

For YCIPTA to utilize these committees it is necessary to appoint current members.

This subcommittee activities include review of the YCIPTA By-Laws and proposing updates or changes to the YCIPTA Board of Directors..

Financial Impacts: N/A

Recommended Motion: Staff recommends that the Yuma County Intergovernmental Public Transportation Authority (YCIPTA) Board of Directors appoint new members to the By-Laws Subcommittee.

Legal Counsel Review: N/A

Attachments: N/A

For information regarding this agenda item, please contact Shelly Kreger via email to: skreger@ycipta.az.gov or call 928-539-7076, extension 101.

Approved for submission:

governmental Public Transportation Authority Board Of Directors

Matias Rosales – Chairman – Yuma County, Matias Rosales – Vice Chairman – City of San Luis
Brian Golding, Sr.- Sec/Treas - Quechan Tribe Jay Simonton - City of Yuma,
Ross Poppenberger – Arizona Western College, Gary Magrino – Cocopah Tribe,
Richard Marsh – Town of Wellton, Louie Galaviz- City of Somerton

Shelly Kreger, Transit Director

Yuma County Intergovernmental Public Transportation Authority Board Of Directors

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Richard Marsh – Town of Wellton, Louie Galaviz- City of Somerton

Shelly Kreger, Transit Director



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May 13, 2024

Discussion and Action Item 6

To: Yuma County Intergovernmental Public Transportation Authority Board of Directors
From: Shelly Kreger, Transit Director
Subject: Discussion and or action regarding new appointments to the YCIPTA Financial Sustainability Subcommittee.

Requested Action: Staff recommends that the Yuma County Intergovernmental Public Transportation Authority (YCIPTA) Board of Directors appoint new members to the Financial Sustainability Subcommittee.

Background and Summary: The previous subcommittee members were appointed in June 2021 consisting of Dr. Sabath, Ms. Zambrano, Jerry Cabrera and Mr Ward (YMPO). Members later changing to Susan Thorpe – Yuma County, Jay Simonton – City of Yuma, Jerry Cabrera – City of Somerton and Ralph Velez – City of San Luis.

For YCIPTA to utilize these committees it is necessary to appoint current members.

This subcommittee activities include review of the financial sustainability of YCIPTA, future funding opportunities, review of the annual budget and any other financial subjects.

Financial Impacts: N/A

Recommended Motion: Staff recommends that the Yuma County Intergovernmental Public Transportation Authority (YCIPTA) Board of Directors appoint new members to the Financial Sustainability Subcommittee.

Legal Counsel Review: N/A

Attachments: N/A

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Richard Marsh – Town of Wellton, Louie Galaviz- City of Somerton

Shelly Kreger, Transit Director

For information regarding this agenda item, please contact Shelly Kreger via email to: skreger@ycipta.az.gov or call 928-539-7076, extension 101.

Approved for submission:



Shelly Kreger, Transit Director

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Richard Marsh – Town of Wellton, Louie Galaviz- City of Somerton

Shelly Kreger, Transit Director



Monthly YCIPTA Board Meeting Report RATP Dev

Shane Bollar GM RATP Dev USA

05/13/2024

This monthly report summarizes any operations, maintenance, management, finance, or other actions outside of normal YCAT public transit operations.

- Safety Update: Since the last board meeting, we had a preventable accident on April 26th. The accident caused damage to a third-party car near a school pick-up site, but there was no damage to the bus. The operator received progressive safety points as outlined in the CBA.
- Special Events: Airport Tour for Arizona Airport Association Conference on April 24th
- Staffing level update: Our Safety Manager resigned in early May, leaving a contracted position void. We have interviews set up this week with suitable candidates and plan to replace the position as soon as we find a great candidate. Operator staffing remains a primary focus. We have a new training class and are receiving assistance from our Tucson team until we get a new safety manager in place.
- Maintenance Update: Road call breakdown for February, March, and April, by the Maintenance Manager Max Isbell.



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Transit Directors Report

- RFP for cardlock fueling was due May 10, 2024 by 4:00 p.m. – one proposal was received.
- Met with Ian and Kristen Krey from Kim Joyce and Associates regarding assistance with YCIPTA funding needs and possibly initially doing some research and consulting to get a strategy for future funding in place.
- Met with Gladys Brown – Yuma County Airport Authority to discuss their funding and how they attain match for projects. Offered assistance in our advertising efforts as well as advice and suggestion on board relationships and reporting to the board.
- Attended via Zoom – AzTA monthly Board Meeting
- Held two different YCIPTA briefings with board members on May 15th and 16th.

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Shelly Kreger, Transit Director



April 2024 - YCAT

The following information is based on the services and analyses performed by Solutions for Transit for YCIPTA for the month of April 2024.

Solutions for Transit completed its monthly review and sent a final review document to YCIPTA staff on May 08, 2024.

OPERATIONS

Fixed Route

Following are the actual miles and hours reported by the contractor vs. scheduled:

	Reported	Scheduled	Difference
Revenue Hours	3,057.0	3,028.3	28.6
Total Hours	3,386.6	3,372.3	14.3
Revenue Miles	64,609	64,717	(108)
Total Miles	72,734	73,330	(596)
Passengers per Revenue Hour		12.1	
Passengers per Revenue Mile		0.6	

2.5 hours of Special service run for the Airport Conference tour.

Demand Response

Following are the actual miles and hours reported by contractor:

Revenue Hours	341.3
Total Hours	450.5
Revenue Miles	5,254
Total Miles	7,597
Average Weekday Revenue Hours	14.4
Passengers per Revenue Hour	1.8
Passengers per Revenue Mile	0.1

OPERATIONS DATABASE

Analysis of Contractor Invoice Data for Accuracy: Solutions for Transit reviewed the entries using a 5% tolerance to determine if the entries need to be corrected or commented. The Over/Under Report represents the **117** entries outside of the tolerance that were adequately commented to explain the difference. All others outside the tolerance were corrected. There were **1** unreported roadcalls.

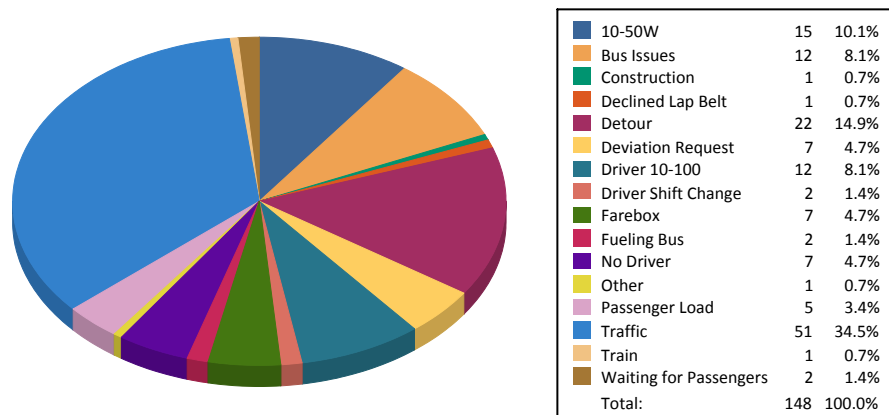
These errors were corrected before we submitted a final review to YCIPTA for billing authorization purposes.

Late to First Stop: There were **125** occurrences where the operator was late to the first stop by 5 minutes or more, resulting in delayed service.

Logging Out Early: There were **8** occurrences where the operator logged off before the end of revenue service.

Delays: During the month of April, **148** delays were reported by the contractor. The average delay was **19** minutes. The delays are broken down as follows:

Delays by Category



Customer Comments: During the month of April, **24** complaints were called in. Of these the contractor followed up on **23**. In addition, **0** commendations were called in.

MAINTENANCE

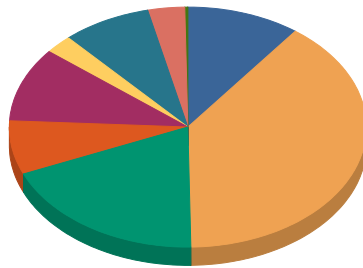
PMIs Completed: There were **21** PMIs completed during the month of April. Of these, **0** were completed late based on the information entered into The Reporting Solution.

Roadcalls: There were 23 roadcalls/bus exchanges for the month of April.

- o 16 of these are roadcalls as defined by NTD (the bus did not complete its scheduled service)
- o 5,475 miles between roadcalls as defined by NTD
- o The industry standard for miles between roadcalls is 6,000 miles

Work Orders Created:

Work Orders by Type



Campaign	\$29	10.4%
DVIR Defect	\$110	39.3%
Farebox	\$53	18.9%
PMI	\$20	7.1%
PMI Defect	\$28	10.0%
Pullout Complaint	\$7	2.5%
Roadcall	\$23	8.2%
Safety Inspection	\$9	3.2%
Safety Inspection Defect	\$1	0.4%
Total:	\$280	100.0%

Open Work Orders:

There were 49 open work orders.

REPORTS

Monthly Reports: The following Monthly Reports are attached:

- o Fixed Route Operating Summary - Systemwide
- o Ridership and Fares
- o Miles and Hours by Route
- o On Call Operating Summary
- o PMIs Completed

IT SUPPORT

Back-up: Solutions for Transit is backing up the data entered into The Reporting Solution daily. It is being placed on the Solutions for Transit home server in Lodi.



OPERATING SUMMARY - Systemwide Fiscal Year 2024

Systemwide

	Quarter				Quarter				Quarter				Quarter		YTD
	Jul-23	Aug-23	Sep-23	Qtr Total	Oct-23	Nov-23	Dec-23	Qtr Total	Jan-24	Feb-24	Mar-24	Qtr Total	Apr-24	Qtr Total	
Weekday Ridership	19,868	32,408	33,934	86,210	38,683	35,397	28,975	103,054	32,111	32,898	36,311	101,321	34,592	34,592	325,177
Saturday Ridership	2,183	1,790	2,656	6,629	2,548	1,777	3,161	7,486	2,441	2,621	9,484	14,546	2,342	2,342	31,003
Total Ridership	22,051	34,198	36,590	92,839	41,231	37,174	32,136	110,540	34,552	35,519	45,795	115,867	36,934	36,934	356,180
Weekday Revenue Hours	2,493.3	2,887.3	2,580.1	7,960.8	2,853.5	2,665.9	2,582.9	8,102.3	2,745.0	2,608.5	2,744.4	8,097.8	2,850.0	2,850.0	27,010.9
Saturday Revenue Hours	258.3	205.2	258.9	722.4	225.4	155.0	260.9	641.4	205.4	209.7	332.4	747.5	207.0	207.0	2,318.3
Total Revenue Hours	2,751.6	3,092.5	2,839.0	8,683.2	3,078.9	2,820.9	2,843.8	8,743.7	2,950.4	2,818.2	3,076.7	8,845.3	3,057.0	3,057.0	29,329.2
Weekday Total Hours	2,730.9	3,167.5	2,857.7	8,756.2	3,169.3	2,960.3	2,854.7	8,984.3	3,042.5	2,891.1	3,049.8	8,983.4	3,156.4	3,156.4	29,880.2
Saturday Total Hours	288.5	229.5	288.1	806.1	254.5	173.2	291.9	719.6	229.8	235.0	371.0	835.8	230.2	230.2	2,591.8
Total Hours	3,019.5	3,397.0	3,145.8	9,562.3	3,423.8	3,133.5	3,146.6	9,703.9	3,272.2	3,126.1	3,420.9	9,819.2	3,386.6	3,386.6	32,472.1
Weekday Revenue Miles	52,927	60,854	55,104	168,885	60,837	56,663	54,424	171,924	58,043	55,123	58,298	171,464	60,433	60,433	572,706
Saturday Revenue Miles	5,212	4,181	5,279	14,672	4,272	3,115	5,205	12,592	4,228	4,239	6,045	14,512	4,176	4,176	45,952
Total Revenue Miles	58,139	65,035	60,383	183,557	65,109	59,778	59,629	184,516	62,271	59,362	64,343	185,976	64,609	64,609	618,658
Weekday Total Miles	58,245	67,587	61,755	187,587	68,202	63,768	61,218	193,188	65,370	62,277	65,856	193,503	67,978	67,978	642,256
Saturday Total Miles	5,935	4,760	6,029	16,724	5,001	3,546	5,911	14,458	4,787	4,800	6,929	16,516	4,756	4,756	52,454
Total Miles	64,180	72,347	67,784	204,311	73,203	67,314	67,129	207,646	70,157	67,077	72,785	210,019	72,734	72,734	694,710
# Operating Weekdays	20	23	20	63	22	21	20	63	21	20	21	62	22	22	210
# Operating Saturdays	5	4	5	14	4	3	5	12	4	4	5	13	4	4	43
# Total Operating Days	25	27	25	77	26	24	25	75	25	24	26	75	26	26	253
Avg Weekday Ridership	993.4	1,409.1	1,696.7	1,368.4	1,758.3	1,685.6	1,448.7	1,635.8	1,529.1	1,644.9	1,729.1	1,634.2	1,572.3	1,572.3	1,548.5
Avg Saturday Ridership	436.6	447.5	531.2	473.5	637.0	592.3	632.2	623.8	610.3	655.3	1,896.8	1,118.9	585.5	585.5	721.0
Avg Daily Ridership	882.0	1,266.6	1,463.6	1,205.7	1,585.8	1,548.9	1,285.4	1,473.9	1,382.1	1,480.0	1,761.3	1,544.9	1,420.5	1,420.5	1,407.8
Wkday Ridership/Rev Hr	8.0	11.2	13.2	10.8	13.6	13.3	11.2	12.7	11.7	12.6	13.2	12.5	12.1	12.1	12.0
Sat Ridership/Rev Hr	8.5	8.7	10.3	9.2	11.3	11.5	12.1	11.7	11.9	12.5	28.5	19.5	11.3	11.3	13.4
Avg Weekday Rev Hours	124.7	125.5	129.0	126.4	129.7	126.9	129.1	128.6	130.7	130.4	130.7	130.6	129.5	129.5	128.6
Avg Saturday Rev Hours	51.7	51.3	51.8	51.6	56.4	51.7	52.2	53.4	51.3	52.4	66.5	57.5	51.7	51.7	53.9
Avg Weekday Rev Miles	2,646	2,646	2,755	2,681	2,765	2,698	2,721	2,729	2,764	2,756	2,776	2,766	2,747	2,747	2,727
Avg Saturday Rev Miles	1,042	1,045	1,056	1,048	1,068	1,038	1,041	1,049	1,057	1,060	1,209	1,116	1,044	1,044	1,069



RIDERSHIP AND FARES

Period: 4/1/2024 to 4/30/2024

Route	Cash Fares			Day Passes Sold		Passes Accepted				Free				Special Revenues					Statistics			Total Pax
	Basic Cash	Disc Cash	Deviations	Day Passes	Disc Day	Day Passes	31-Day Passes	10 Ride Passes	Single-Ride	< 5 & PCAs	Greyhound	Promo	On Call ID	Aztec	YPIC	Colleges	Cocopah	Vista	WC	Bikes	Guides	
Orange 2	1,213	602	0	78	31	451	224	14	0	46	1	1	22	2	5	1,299	30	94	3	87	0	4,113
Green 4	491	353	0	144	104	736	276	12	0	50	1	1	52	10	16	192	62	635	5	60	0	3,135
Green 4A	283	304	0	64	71	461	136	16	0	50	1	0	44	1	2	133	105	392	11	40	1	2,063
Blue 5	371	251	1	112	73	391	169	0	0	35	0	0	30	0	0	62	37	2	6	108	0	1,533
Purple 6	435	242	0	89	40	262	160	6	0	63	0	0	25	0	20	95	1,323	34	24	72	0	2,794
Gold 8	39	47	13	24	13	41	21	2	0	3	0	0	2	0	2	171	2	31	2	4	0	398
Silver 9	75	37	3	1	0	9	68	0	0	3	0	0	1	0	0	916	7	8	0	30	0	1,125
Turquoise 10	274	2	0	1	0	2	0	0	0	0	0	0	0	0	0	0	0	0	0	5	0	279
Yellow 95	9,029	5,719	3	729	234	1,825	1,522	181	0	347	1	4	101	28	32	1,241	219	256	47	270	0	21,468
Specials	0	0	0	0	0	0	0	0	0	0	0	25	0	0	0	0	0	0	0	0	0	25
Grand Total:	12,211	7,557	20	1,242	566	4,178	2,576	231	0	597	4	31	277	41	77	4,109	1,785	1,452	98	676	1	36,934

REVENUE:

Total Revenue: \$38,995.25
 Unclassified Revenue: \$999.33
 As a % of Total: 2.56%



TOTAL MILES AND HOURS BY ROUTE April 2024

Route	Revenue Hours	Non-Rev Hours	Total Hours	Revenue Miles	Non-Rev Miles	Total Miles
Orange Route 2	369.8	44.0	413.8	6,956	312	7,268
Brown Route 3						
Green Route 4	297.7	13.6	311.2	4,880	223	5,103
Green Route 4A	242.7	14.4	257.1	4,146	191	4,337
Blue Route 5	269.3	11.1	280.4	6,608	161	6,769
Purple Route 6	514.9	40.8	555.6	11,355	867	12,222
Gold Route 8	69.2	35.9	105.1	2,056	1,004	3,060
Silver Route 9	81.8	75.2	157.0	2,689	2,135	4,824
Turquoise Route 10	73.9	9.8	83.8	3,255	176	3,431
Yellow Route 95	1,135.2	84.0	1,219.2	22,658	3,050	25,708
Specials	2.5	0.8	3.3	6	6	12

Totals for April 2024			
Total Hours	3,386.62	Total Miles	72,734
Revenue Hours	3,056.97	Revenue Miles	64,609
Non-Revenue Hours	329.65	Non-Revenue Miles	8,125



OPERATING SUMMARY - On-Call Fiscal Year 2024

	Quarter				Quarter				Quarter				Quarter		YTD
	Jul-23	Aug-23	Sep-23	Qtr	Oct-23	Nov-23	Dec-23	Qtr	Jan-24	Feb-24	Mar-24	Qtr	Apr-24	Qtr	
Weekday Ridership	459	562	469	1,490	573	571	504	1,648	562	508	616	1,686	583	583	5,407
Saturday Ridership	17	54	65	136	27	28	58	113	70	46	56	172	32	32	453
Total Ridership	476	616	534	1,626	600	599	562	1,761	632	554	672	1,858	615	615	5,860
Weekday Revenue Hours	231.7	283.8	236.3	751.7	280.0	286.5	287.8	854.3	326.6	277.3	314.0	917.9	317.3	317.3	2,841.3
Saturday Revenue Hours	43.2	28.5	41.7	113.4	18.8	21.5	34.4	74.7	38.4	33.3	40.9	112.6	24.0	24.0	324.7
Total Revenue Hours	274.9	312.3	278.0	865.2	298.7	308.0	322.3	929.0	365.0	310.6	354.9	1,030.5	341.3	341.3	3,166.0
Weekday Total Hours	301.3	367.8	316.6	985.7	361.9	368.7	368.2	1,098.8	422.0	360.5	400.7	1,183.1	410.1	410.1	3,677.8
Saturday Total Hours	55.0	36.6	59.4	150.9	28.0	29.2	52.3	109.5	53.3	42.7	52.3	148.2	40.3	40.3	449.0
Total Hours	356.2	404.4	376.0	1,136.7	390.0	398.0	420.4	1,208.4	475.4	403.1	452.9	1,331.4	450.5	450.5	4,126.8
Weekday Revenue Miles	3,276	4,160	3,125	10,561	3,854	4,070	4,024	11,948	4,865	3,993	4,158	13,016	4,787	4,787	40,312
Saturday Revenue Miles	936	613	838	2,387	442	412	768	1,622	823	688	673	2,184	467	467	6,660
Total Revenue Miles	4,212	4,773	3,963	12,948	4,296	4,482	4,792	13,570	5,688	4,681	4,831	15,200	5,254	5,254	46,972
Weekday Total Miles	4,988	6,344	5,014	16,346	5,724	6,166	6,047	17,937	6,963	5,982	5,852	18,797	6,757	6,757	59,837
Saturday Total Miles	1,389	894	1,197	3,480	765	632	1,152	2,549	1,148	927	917	2,992	840	840	9,861
Total Miles	6,377	7,238	6,211	19,826	6,489	6,798	7,199	20,486	8,111	6,909	6,769	21,789	7,597	7,597	69,698
# Operating Weekdays	20	23	20	63	22	21	20	63	21	20	21	62	22	22	210
# Operating Saturdays	5	4	5	14	4	3	5	12	4	4	5	13	4	4	43
# Total Operating Days	25	27	25	77	26	24	25	75	25	24	26	75	26	26	253
Avg Weekday Ridership	23.0	24.4	23.5	23.7	26.0	27.2	25.2	26.2	26.8	25.4	29.3	27.2	26.5	26.5	25.7
Avg Saturday Ridership	3.4	13.5	13.0	9.7	6.8	9.3	11.6	9.4	17.5	11.5	11.2	13.2	8.0	8.0	10.5
Avg Daily Ridership	19.0	22.8	21.4	21.1	23.1	25.0	22.5	23.5	25.3	23.1	25.8	24.8	23.7	23.7	23.2
Wkday Ridership/Rev Hr	2.0	2.0	2.0	2.0	2.0	2.0	1.8	1.9	1.7	1.8	2.0	1.8	1.8	1.8	1.9
Sat Ridership/Rev Hr	0.4	1.9	1.6	1.2	1.4	1.3	1.7	1.5	1.8	1.4	1.4	1.5	1.3	1.3	1.4
Avg Weekday Rev Hours	11.6	12.3	11.8	11.9	12.7	13.6	14.4	13.6	15.6	13.9	15.0	14.8	14.4	14.4	13.5
Avg Saturday Rev Hours	8.6	7.1	8.3	8.1	4.7	7.2	6.9	6.2	9.6	8.3	8.2	8.7	6.0	6.0	7.6
Avg Weekday Rev Miles	164	181	156	168	175	194	201	190	232	200	198	210	218	218	192
Avg Saturday Rev Miles	187	153	168	171	111	137	154	135	206	172	135	168	117	117	155



PMIs COMPLETED

Period: 4/1/2024 - 4/30/2024

Bus #	Interval	Mileage at Previous PMI	Mileage at PMI	Miles Since Last PMI	On-Time	PMI
150	5000 miles	155,612	160,171	4,559	On Time	A-4
151	5000 miles	148,800	153,500	4,700	On Time	A-3
203	6000 miles	290,601	296,428	5,827	On Time	A-4
204	6000 miles	257,121	263,010	5,889	On Time	A-2
205	6000 miles	268,893	274,680	5,787	On Time	A-1
206	6000 miles	237,770	243,427	5,657	On Time	C
208	6000 miles	95,084	100,972	5,888	On Time	A-3
209	6000 miles	113,847	119,375	5,528	On Time	A-5
210	6000 miles	85,206	91,014	5,808	On Time	A-1
211	6000 miles	102,420	108,316	5,896	On Time	B
212	6000 miles	95,879	101,714	5,835	On Time	A-3
250	6000 miles	94,861	100,370	5,509	On Time	A-3
251	6000 miles	73,898	79,619	5,721	On Time	A-1
301	4000 miles	217,053	220,696	3,643	On Time	A-7
302	4000 miles	150,536	154,377	3,841	On Time	B-1
303	4000 miles	99,834	103,527	3,693	On Time	A-4
304	4000 miles	0	2,534	0	N/A	A-1
350	4000 miles	182,116	186,028	3,912	On Time	A-1
351	4000 miles	195,959	199,678	3,719	On Time	A-8
351	4000 miles	199,678	203,783	4,105	On Time	B-2
1101	4000 miles	130,266	134,188	3,922	On Time	A-8

PMIs Completed: 21

On Time: 20 95.2%
Early: 1 4.8%
Late: 0 0.0%

Note: "On Time" is based on mileage not days.



RIDERSHIP AND FARES

Period: 4/1/2023 to 4/30/2023

Route	Cash Fares			Day Passes Sold		Passes Accepted				Free				Special Revenues					Statistics			Total Pax
	Basic Cash	Disc Cash	Deviations	Day Passes	Disc Day	Day Passes	31-Day Passes	10 Ride Passes	Single-Ride	< 5 & PCAs	Greyhound	Promo	On Call ID	Aztec	YPIC	Colleges	Cocopah	Vista	WC	Bikes	Guides	
Orange 2	612	259	0	39	14	250	124	4	0	17	1	0	14	5	13	912	10	50	2	51	0	2,324
Green 4	360	292	0	93	88	432	294	36	0	23	3	0	50	21	30	121	38	562	37	101	0	2,443
Green 4A	208	185	0	31	29	258	104	25	0	49	0	0	27	15	26	133	13	408	20	57	0	1,511
Blue 5	227	121	0	86	87	322	250	2	0	37	0	0	18	1	1	14	57	0	12	105	0	1,223
Purple 6	314	196	0	47	51	143	97	14	0	50	0	0	21	1	9	11	991	74	41	59	0	2,019
Gold 8	36	38	35	16	10	22	29	0	0	2	0	0	1	0	2	66	1	28	2	2	0	251
Silver 9	47	12	0	3	1	3	43	0	0	0	0	0	1	0	0	766	0	0	0	20	0	876
Turquoise 10	145	0	0	0	0	0	0	0	0	1	0	0	2	0	0	0	0	0	2	12	0	148
Yellow 95	7,679	4,714	3	544	178	1,380	1,682	91	0	263	6	0	105	18	69	926	222	444	60	273	1	18,321
Specials	0	0	0	0	0	0	0	0	0	1	0	3	0	0	0	0	0	0	0	0	0	4
Grand Total:	9,629	5,817	38	859	458	2,810	2,623	172	0	443	10	3	239	61	150	2,949	1,332	1,566	176	680	1	29,121

REVENUE:

Total Revenue: \$29,737.20
 Unclassified Revenue: \$620.48
 As a % of Total: 2.09%

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RIDERSHIP AND FARES

Period: 4/1/2024 to 4/30/2024

Route	Cash Fares			Day Passes Sold		Passes Accepted				Free				Special Revenues					Statistics			Total Pax
	Basic Cash	Disc Cash	Deviations	Day Passes	Disc Day	Day Passes	31-Day Passes	10 Ride Passes	Single-Ride	< 5 & PCAs	Greyhound	Promo	On Call ID	Aztec	YPIC	Colleges	Cocopah	Vista	WC	Bikes	Guides	
Orange 2	1,213	602	0	78	31	451	224	14	0	46	1	1	22	2	5	1,299	30	94	3	87	0	4,113
Green 4	491	353	0	144	104	736	276	12	0	50	1	1	52	10	16	192	62	635	5	60	0	3,135
Green 4A	283	304	0	64	71	461	136	16	0	50	1	0	44	1	2	133	105	392	11	40	1	2,063
Blue 5	371	251	1	112	73	391	169	0	0	35	0	0	30	0	0	62	37	2	6	108	0	1,533
Purple 6	435	242	0	89	40	262	160	6	0	63	0	0	25	0	20	95	1,323	34	24	72	0	2,794
Gold 8	39	47	13	24	13	41	21	2	0	3	0	0	2	0	2	171	2	31	2	4	0	398
Silver 9	75	37	3	1	0	9	68	0	0	3	0	0	1	0	0	916	7	8	0	30	0	1,125
Turquoise 10	274	2	0	1	0	2	0	0	0	0	0	0	0	0	0	0	0	0	0	5	0	279
Yellow 95	9,029	5,719	3	729	234	1,825	1,522	181	0	347	1	4	101	28	32	1,241	219	256	47	270	0	21,468
Specials	0	0	0	0	0	0	0	0	0	0	0	25	0	0	0	0	0	0	0	0	0	25
Grand Total:	12,211	7,557	20	1,242	566	4,178	2,576	231	0	597	4	31	277	41	77	4,109	1,785	1,452	98	676	1	36,934

REVENUE:

Total Revenue: \$38,995.25
 Unclassified Revenue: \$999.33
 As a % of Total: 2.56%

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Yuma County Intergovernmental Public Transportation Authority

2715 East 14th Street, Yuma, AZ 85365-1900, Telephone: 928-539-7076
Fax: 928-783-0309, email: info@ycipta.az.gov, Web: www.yciptaz.gov

Summary Financial Report for April 2024

April 30th – 1st Bank Yuma Reconciled Account Balances

Greyhound \$12,461.57
General \$26,798.93
Payroll \$29,193.88
Fare Revenue \$6,032.88

April 30th– Treasurers Account

YC Treasurers \$205,740.18

Greyhound Commissions

April commissions \$1,693.61

Fare Revenue

April fare revenue \$47,593.16

Accounts payable as of 04/30/2024 is \$1,150,673.86 which includes January, February and March RATP Dev. Accounts receivable is \$206,262.53

05/15/24 January RATP payment sent \$355,036.06

Yuma County Intergovernmental Public Transportation Authority Board Of Directors

Ian McGaughey – Chairman – Yuma County, Matias Rosales – Vice Chairman – City of San Luis
Brian Golding, Sr.- Sec/Treas - Quechan Tribe Jay Simonton - City of Yuma,
Ross Poppenberger – Arizona Western College, Gary Magrino – Cocopah Tribe,
Richard Marsh – Town of Wellton, Louie Galaviz- City of Somerton

Shelly Kreger, Transit Director

Yuma County Intergovernmental Public Transportation Auth.
Executive Board P&L
July 2023 through April 2024

	Jul '23 - Apr 24	Budget	\$ Over Budget	% of Budget	Annual Budget
Ordinary Income/Expense					
Income					
40000 · Intergovernmental					
40700 · Miscellaneous Revenues					
40799-3 · Advertising Sales	62,395.69	29,150.00	33,245.69	214.05%	34,980.00
40799-4 · Greyhound Commisions - YCIPTA	4,555.51	3,333.34	1,222.17	136.67%	4,000.00
40799-5 · Interest	4,132.02	3,150.00	982.02	131.18%	3,780.00
40799-6 · Miscellaneous Revenues	2,715.47	2,084.00	631.47	130.3%	2,500.00
40700 · Miscellaneous Revenues - Other	198.70				
Total 40700 · Miscellaneous Revenues	73,997.39	37,717.34	36,280.05	196.19%	45,260.00
40900 · Local Funding					
40900-1 · Local Cash Match	3,940.74	306,778.92	-302,838.18	1.29%	368,134.92
40900-2 · Local Transit Dues	921,743.55	921,744.00	-0.45	100.0%	921,744.00
40900-4 · Contributions Public Entities	193,480.54	148,633.00	44,847.54	130.17%	148,633.00
40900-5 · Tribal Route Income	672,778.36	432,977.50	239,800.86	155.38%	519,573.00
Total 40900 · Local Funding	1,791,943.19	1,810,133.42	-18,190.23	99.0%	1,958,084.92
41101 · State Grants					
41101-1 · ADOT 5311	577,959.75	1,419,115.00	-841,155.25	40.73%	1,702,937.00
41101-5 · RTAP Reimbursment	0.00	0.00	0.00	0.0%	0.00
Total 41101 · State Grants	577,959.75	1,419,115.00	-841,155.25	40.73%	1,702,937.00
41300 · Federal Grant Revenue					
41399-1 · FTA 5307	1,648,250.00	2,633,411.99	-985,161.99	62.59%	3,160,093.99
41399-4 · STP Capital Grant	0.00	431,452.50	-431,452.50	0.0%	575,270.00
Total 41300 · Federal Grant Revenue	1,648,250.00	3,064,864.49	-1,416,614.49	53.78%	3,735,363.99
Total 40000 · Intergovernmental	4,092,150.33	6,331,830.25	-2,239,679.92	64.63%	7,441,645.91
41000 · Charges for Service					
40100 · Fare Revenue					
40101 · YCAT Fares	391,267.30	304,168.00	87,099.30	128.64%	365,000.00
40190 · On Call Fares	3,522.67	4,584.00	-1,061.33	76.85%	5,500.00
40191 · Fare Revenue - Other	0.00	0.00	0.00	0.0%	0.00
40100 · Fare Revenue - Other	1,712.15				

Yuma County Intergovernmental Public Transportation Auth.

Executive Board P&L

July 2023 through April 2024

	Jul '23 - Apr 24	Budget	\$ Over Budget	% of Budget	Annual Budget
Total 40100 · Fare Revenue	396,502.12	308,752.00	87,750.12	128.42%	370,500.00
Total 41000 · Charges for Service	396,502.12	308,752.00	87,750.12	128.42%	370,500.00
Total Income	4,488,652.45	6,640,582.25	-2,151,929.80	67.59%	7,812,145.91
Gross Profit	4,488,652.45	6,640,582.25	-2,151,929.80	67.59%	7,812,145.91
Expense					
50100 · Salaries and Wages					
50102 · Regular Salaries and Wage	292,733.00	369,010.00	-76,277.00	79.33%	442,812.00
50104 · Regular Salaries Paid Leave	40,771.71	0.00	40,771.71	100.0%	0.00
Total 50100 · Salaries and Wages	333,504.71	369,010.00	-35,505.29	90.38%	442,812.00
50200 · Fringe Benefits					
50201 · FICA- SS & Medicare	25,895.07	41,001.00	-15,105.93	63.16%	49,201.00
50202 · ASRS	38,917.64	45,352.00	-6,434.36	85.81%	54,422.00
50203 · Health Insurance	51,305.00	65,100.00	-13,795.00	78.81%	78,120.00
50204 · FUTA	0.00	2,450.00	-2,450.00	0.0%	2,940.00
50205 · Life Insurance	804.30	562.50	241.80	142.99%	675.00
50207 · State Unemployment	0.00	7,800.00	-7,800.00	0.0%	10,400.00
50208 · Workers Compensation Ins	828.00	1,000.00	-172.00	82.8%	1,000.00
Total 50200 · Fringe Benefits	117,750.01	163,265.50	-45,515.49	72.12%	196,758.00
50300 · Services					
50301-1 · ADA Paratransit	156,895.22	150,360.00	6,535.22	104.35%	180,430.00
50301-2 · Accounting & Audit	21,173.50	35,000.00	-13,826.50	60.5%	35,000.00
50301-3 · Vanpool Subsidy	104,820.00	105,000.00	-180.00	99.83%	126,000.00
50302 · Advertising	38,017.46	41,668.00	-3,650.54	91.24%	50,000.00
50303-1 · Legal Services	10,466.09	12,500.00	-2,033.91	83.73%	15,000.00
50303-2 · Cash Handel/Payroll Processing	2,319.18	2,084.00	235.18	111.29%	2,500.00
50303-3 · IT Support/Web Development	21,800.00	33,334.00	-11,534.00	65.4%	40,000.00
50305-0 · Bus Contractor	2,981,185.48	3,317,207.50	-336,022.02	89.87%	3,980,649.00
50305-1 · Contract Costs	32,416.60	24,168.00	8,248.60	134.13%	29,000.00
50305-2 · Equipment Maintenance	10,263.80	2,500.00	7,763.80	410.55%	3,000.00
50305-3 · Office Equip Repair	966.67	1,250.00	-283.33	77.33%	1,500.00
50305-4 · Vehicle Repair & Maintance	32,149.99	66,668.00	-34,518.01	48.22%	80,000.00

Yuma County Intergovernmental Public Transportation Auth.

Executive Board P&L

July 2023 through April 2024

	Jul '23 - Apr 24	Budget	\$ Over Budget	% of Budget	Annual Budget
50305-5 · Building Repairs & Maintance	11,646.28	10,000.00	1,646.28	116.46%	12,000.00
50305-6 · Communications/Radio Service	19,021.05	25,000.00	-5,978.95	76.08%	25,000.00
50305-7 · Grounds Keeping/Pest Control	467.40	500.00	-32.60	93.48%	500.00
50305-8 · Software Updates/Maintenance	5,434.92	37,500.00	-32,065.08	14.49%	45,000.00
50306-1 · Bus Cleaning Services	0.00	0.00	0.00	0.0%	0.00
50307 · Security Services	0.00	1,000.00	-1,000.00	0.0%	1,000.00
Total 50300 · Services	3,449,043.64	3,865,739.50	-416,695.86	89.22%	4,626,579.00
50400 · Materials and Supplies					
50401 · Fuel, Oil, Lubricants	530,301.29	583,334.00	-53,032.71	90.91%	700,000.00
50499-1 · Office Supplies	3,576.74	8,334.00	-4,757.26	42.92%	10,000.00
50499-2 · Postage	861.16	834.00	27.16	103.26%	1,000.00
50499-3 · Printing	19,033.83	20,834.00	-1,800.17	91.36%	25,000.00
50499-4 · Misc Materials & Supplies	2,665.06	1,250.00	1,415.06	213.21%	1,500.00
50400 · Materials and Supplies - Other	17.28				
Total 50400 · Materials and Supplies	556,455.36	614,586.00	-58,130.64	90.54%	737,500.00
50500 · Utilities					
50501 · Electricity	12,180.12	12,500.00	-319.88	97.44%	15,000.00
50502-1 · Refuse Disposal	2,801.65	2,500.00	301.65	112.07%	3,000.00
50502-2 · Water - Offices	1,393.92	1,250.00	143.92	111.51%	1,500.00
50502-3 · Water-Land	1,840.75	1,668.00	172.75	110.36%	2,000.00
Total 50500 · Utilities	18,216.44	17,918.00	298.44	101.67%	21,500.00
50600 · Casualty and Liability Insuranc					
50608-1 · Gen Liab Insurance	5,024.00	5,000.00	24.00	100.48%	5,000.00
50608-2 · Prof. Liability Insurance	7,099.13	5,500.00	1,599.13	129.08%	5,500.00
50608-3 · Automobile Insurance	5,757.00	4,000.00	1,757.00	143.93%	4,000.00
50608-4 · Property Insurance	500.00	600.00	-100.00	83.33%	600.00
Total 50600 · Casualty and Liability Insuranc	18,380.13	15,100.00	3,280.13	121.72%	15,100.00
50900 · Miscellaneous Expenses					
50901 · Memberships/Dues/Subcriptions	19,584.79	12,500.00	7,084.79	156.68%	15,000.00
50902 · Travel Expenses	30,602.14	12,500.00	18,102.14	244.82%	15,000.00
50906 · Finance Charges/Penalties	794.61	83.32	711.29	953.69%	100.00

Yuma County Intergovernmental Public Transportation Auth.
Executive Board P&L
July 2023 through April 2024

	Jul '23 - Apr 24	Budget	\$ Over Budget	% of Budget	Annual Budget
50999-1 · License and Permits	98.00	300.00	-202.00	32.67%	300.00
50999-2 · Training/Education	6,058.33	12,500.00	-6,441.67	48.47%	15,000.00
50999-3 · Other Misc Expense	1,833.11	2,084.00	-250.89	87.96%	2,500.00
50999-4 · Miscellaneous Consumables	354.89				
50999-5 · Telephone/Internet	6,404.56	10,000.00	-3,595.44	64.05%	12,000.00
50900 · Miscellaneous Expenses - Other	0.00	0.00	0.00	0.0%	0.00
Total 50900 · Miscellaneous Expenses	65,730.43	49,967.32	15,763.11	131.55%	59,900.00
51200 · Leases and Rentals					
51212-1 · Building Lease	44,000.00	46,000.00	-2,000.00	95.65%	55,200.00
51212-2 · Leases Rental Equipment	211.20	350.00	-138.80	60.34%	350.00
51212-4 · Lease	20,000.00	12,000.00	8,000.00	166.67%	12,000.00
Total 51200 · Leases and Rentals	64,211.20	58,350.00	5,861.20	110.05%	67,550.00
51600 · Capital Outlay					
51600-3 · Buildings/Mutli Modal Center	41,032.00	1,014,649.60	-973,617.60	4.04%	1,217,577.60
51600-5 · Automobiles	12,753.20	0.00	12,753.20	100.0%	0.00
51600-6 · Furniture and Equipment	3,481.33	882,731.11	-879,249.78	0.39%	1,059,277.31
Total 51600 · Capital Outlay	57,266.53	1,897,380.71	-1,840,114.18	3.02%	2,276,854.91
Total Expense	4,680,558.45	7,051,317.03	-2,370,758.58	66.38%	8,444,553.91
Net Ordinary Income	-191,906.00	-410,734.78	218,828.78	46.72%	-632,408.00
Other Income/Expense					
Other Income					
70000 · In Kind Contributions	92,709.82	527,006.50	-434,296.68	17.59%	632,408.00
Total Other Income	92,709.82	527,006.50	-434,296.68	17.59%	632,408.00
Other Expense					
70001 · In Kind Expenses	92,709.82				
Total Other Expense	92,709.82				
Net Other Income	0.00	527,006.50	-527,006.50	0.0%	632,408.00
Net Income	-191,906.00	116,271.72	-308,177.72	-165.05%	0.00

Yuma County Intergovernmental Public Transportation Auth.
A/R Aging Detail
As of April 30, 2024

	<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Terms</u>	<u>Due Date</u>	<u>Class</u>	<u>Aging</u>	<u>Open Balance</u>
Current	Invoice	03/31/2024	YIG-MAR24	Yuma Investment Group	Net 30	04/30/2024	Advertising		300.00
	Invoice	04/30/2024	CITAPR-24	Cocopah Tribe (c)	Due on receipt	04/30/2024	Transit Passthrough		34,055.49
	Invoice	04/30/2024	April-Ads24	Project X Media, Inc.		04/30/2024	Advertising		7,868.22
	Invoice	04/19/2024	FCJAPR2024	Food City #127	Net 15	05/04/2024	Fare Revenue:YCAT Fare Revenue		598.50
Total Current									<u>42,822.21</u>
1 - 30	Invoice	03/31/2024	March-Ads24	Project X Media, Inc.		03/31/2024	Advertising	30	7,868.22
	Invoice	04/02/2024	FC124-40224	Food City #124	Due on receipt	04/02/2024	Fare Revenue:YCAT Fare Revenue	28	1,543.75
	Invoice	03/21/2024	FCJMAR2024	Food City #127	Net 15	04/05/2024	Fare Revenue:YCAT Fare Revenue	25	622.25
	Invoice	04/05/2024	FC114-APR	Food City #114		04/05/2024	Fare Revenue:YCAT Fare Revenue	25	2,185.00
	Invoice	04/17/2024	CROSS-42024	Crossroads Missions		04/17/2024	Fare Revenue:YCAT Fare Revenue	13	500.00
	Invoice	03/27/2024	TRP032724	Talecris Plasma Resources	Net 30	04/26/2024	Match Funds	4	1,250.00
Total 1 - 30									<u>13,969.22</u>
31 - 60	Invoice	01/31/2024	QITJAN24	Quechan Indian Tribe (c)	Net 30	03/01/2024	Transit Passthrough	60	39,590.19
	Invoice	01/31/2024	YIG-JAN24	Yuma Investment Group	Net 30	03/01/2024	Advertising	60	300.00
	Invoice	02/29/2024	YIG-FEB24	Yuma Investment Group	Net 30	03/30/2024	Advertising	31	300.00
Total 31 - 60									<u>40,190.19</u>
61 - 90	Invoice	02/01/2024	YPIC23-24	YPIC		02/01/2024	Match Funds	89	1,500.00
	Invoice	02/29/2024	FEB24-5311	ADOT 5311		02/29/2024	5311 ADOT	61	105,498.45
Total 61 - 90									<u>106,998.45</u>
> 90	General Journal	06/30/2014	SKFY14 EOY	Genral Journal Entry					-0.01
	General Journal	06/30/2016	SKFY14 EOYR	Genral Journal Entry					0.01
	General Journal	06/30/2018	CM18JUN19	Creative Bus Sales, Inc-A/R					28,242.34
	General Journal	07/01/2018	CM19JUL09	Creative Bus Sales, Inc-A/R					-28,242.34
	Invoice	10/31/2023	OCTads24	Project X Media, Inc.		10/31/2023	Advertising	182	762.01
	Invoice	10/31/2023	YIG-OCT23	Yuma Investment Group	Net 30	11/30/2023	Advertising	152	300.00
	Invoice	11/28/2023	FCNOV23	Food City #127	Net 15	12/13/2023	Fare Revenue:YCAT Fare Revenue	139	629.37
	Invoice	11/30/2023	YIG-NOV24	Yuma Investment Group	Net 30	12/30/2023	Advertising	122	300.00
	Payment	01/09/2024	TR#175459-175460	Quechan Indian Tribe (c)					-8.92
	Invoice	12/31/2023	YIG-DEC23	Yuma Investment Group	Net 30	01/30/2024	Advertising	91	300.00
Total > 90									<u>2,282.46</u>
TOTAL									<u><u>206,262.53</u></u>

Yuma County Intergovernmental Public Transportation Auth.

A/P Aging Detail

As of April 30, 2024

	<u>Type</u>	<u>Num</u>	<u>Name</u>	<u>Due Date</u>	<u>Aging</u>	<u>Open Balance</u>
Current						
	Bill	03OYU24	RATP DEV	04/30/2024		367,790.95
	Bill	March 2024	Purchase Power	05/01/2024		60.00
	Bill	24-0405YCIPTA	Solutions for Transit	05/05/2024		2,916.66
	Bill	68450.856	Century Link Business Services	05/12/2024		5.07
	Bill	April 2024	Century Link.	05/13/2024		266.88
	Bill	CL37734	Sellers Petroleum	05/15/2024		23,160.07
	Bill	0037734-IN	Sellers Petroleum	05/15/2024		951.85
	Bill	0010466041624	Time Warner Cable	05/16/2024		129.98
	Bill	8-480-87708	FedEx	05/19/2024		18.05
	Bill	266484	Polar Cooling	05/22/2024		622.50
	Bill	8-487-76161	FedEx	05/24/2024		15.17
	Bill	111179	Hoppstetter's Office Products, Inc	05/25/2024		292.61
	Bill	April 2024	Benesch, Shadle & White, PLC	05/30/2024		1,000.00
	Bill	March 2024-11-142	Benesch, Shadle & White, PLC	05/30/2024		360.00
	Bill	0466-00251101	Republic Services	05/30/2024		278.66
	Bill	April 2024	City of Yuma Utility Services	05/30/2024		106.09
	Bill	151152-004-04-2024	FlixBus	05/30/2024		7,271.39
	Bill	6971	San Luis News	05/30/2024		498.20
	Bill	April 2024	APS	05/30/2024		1,292.47
	Bill	24-0505YCIPTA	Solutions for Transit	05/30/2024		2,916.66
	Bill	168560448067	Commute with Enterprise	05/30/2024		10,320.00
	Bill	00377982-IN	Sellers Petroleum	05/30/2024		1,009.18
	Bill	9963063996	Verizon Wireless	05/30/2024		210.77
	Bill	7664	Big Cat Advertising	05/30/2024		2,554.58
	Bill	CL37928	Sellers Petroleum	05/30/2024		23,321.26
Total Current						<u>447,369.05</u>
1 - 30						
Total 1 - 30						
31 - 60						
	Bill	01OYU24	RATP DEV	03/01/2024	60	355,036.06
	Bill	02OYU24	RATP DEV	03/30/2024	31	348,268.75
Total 31 - 60						<u>703,304.81</u>
61 - 90						
Total 61 - 90						
> 90						
Total > 90						
TOTAL						<u><u>1,150,673.86</u></u>