

The Yuma County Intergovernmental Transportation Authority (YCIPTA) met in Regular Session on Monday, February 27, 2017 at Yuma County Department of Development Services, Aldrich Hall; 2351 West 26th Street, Yuma, AZ, 85364. The Chairman called the meeting to order at 1:31 p.m.

Members present:

Bill Lee/City of Somerton
Greg Wilkinson/City of Yuma
Brian Golding, Sr./Quechan Indian Tribe
Ralph Velez/San Luis
Michael Sabath/Northern Arizona University
Paul Soto/Cocopah Indian Tribe
Larry Killman/Town of Wellton
Daniel Corr/ Arizona Western College

Members Excused:

Susan Thorpe/Yuma County

Other Present:

Shelly Kreger/YCIPTA/Transit Director
Carol Perez/YCIPTA/Management Analyst
Chona Medel/YCIPTA/Financial Services Operations Manager
Daisy Ruiz/YCIPTA/Office Specialist I
George Rodriguez/National Express/Operations Manager
Jesus Aguilar/National Express/Safety and Training Manager
Daniel Schueller/National Express/Safety and Training Manager

The Pledge of Allegiance was led by Mr. Wilkinson.

CALL TO PUBLIC: There were no public comments made but Call to the public was left open by the Chairman.

CONSENT CALENDAR:

No. 1: Adopt the January 23, 2017 regular minutes.

MOTION (Wilkinson/Golding): Approve items as presented.

VOICE VOTE: Motion Carries, 8-0 with Ms. Thorpe excused.

DISCUSSION & ACTION ITEMS:

No. 1: Discussion and or action regarding FY2016 Performance Report.

Action required.

Ms. Kreger presented the report as contained in the member packet. Ms. Kreger stated that contract operations cost increases each year. Ms. Kreger also stated that fixed route ridership was down 6.48%, although, revenue hours stayed about the same.

Mr. Wilkinson inquired as to what attributed to the decrease in ridership.
Ms. Kreger stated that one of the major reason was due to the decrease in fuel prices.

Dr. Corr inquired if this was the first year that YCAT has had a decrease.
Ms. Kreger confirmed that it was the first year.

MOTION (Corr/Wilkinson): Approve items as presented.
VOICE VOTE: Motion Carries, 8-0 with Ms. Thorpe excused.

No. 2: Discussion and or action regarding FY2016 Single Audit and Comprehensive Annual Financial Report. Action required.

No. 3: Discussion and or action regarding FY2016 Annual Report. Action required

Chairman pulled discussion and action items no. 2 and no. 3 to be presented at a future meeting.

MOTION (Golding/Killman): Table discussion and action item no. 2 and no. 3.
VOICE VOTE: Motion Carries, 8-0 with Ms. Thorpe excused.

No. 4: Discussion and or action regarding the Five-Year Transit Plan. Action required.

Ms. Kreger presented the report as contained in the member packet.

Dr. Sabath inquired if there were significant changes made to the plan.
Ms. Kreger stated that there were no significant changes made. There were updates in regards to the fleet plan and update on the transit tax.

MOTION (Wilkinson/Sabath): Approved item as presented.
VOICE VOTE: Motion Carries, 8-0 with Ms. Thorpe excused.

Chairman moved item no. 5 to the end of the meeting.

No. 5: Transit Directors Annual Performance Review.

Upon vote of the Directors, the Chairman recesses the Regular Session and convenes Executive Session.

PROGRESS REPORTS:

No. 1: Operations Manager Report – George Rodriguez, National Express Operations Manager. No action is required.

Mr. Rodriguez presented the report as contained in the member packet. Mr. Rodriguez stated that National Express had their first annual Safety banquet and

recognized operators for their years of service as well as accident free driving.

Mr. Lee stated that he was pleased that National Express was recognizing their employees. No action was taken.

No. 2: Transit Director Report – Shelly Kreger, YCIPTA Transit Director. No action is required.

Ms. Kreger presented the report as contained in the member packet. Ms. Kreger stated that an employee satisfaction survey was conducted and the total rate of satisfaction is at 97%. No action was taken.

No. 3: Transit Ridership & Report – Carol Perez, Management Analyst/Mobility Manager. No action is required.

Ms. Perez presented the report as contained in the member packet. No action was taken.

No. 4: Financial Report – Chona Medel, YCIPTA Financial Services Operations Manager. No action is required.

Ms. Medel presented the report as contained in the member packet. No action was taken.

Discussion and Action Item:

No. 5: Transit Directors Annual Performance Review.

Upon vote of the Directors, the Chairman recesses the Regular Session and convenes Executive Session.

MOTION (Golding/Wilkinson): Enter into Executive Session.

VOICE VOTE: Motion Carries, 8-0 with Ms. Thorpe excused.

EXECUTIVE SESSION:

No.1: Discussion and/or consideration regarding Transit Directors annual performance review. This matter is brought in Executive Session pursuant to A.R.S. §§ 38-431.03(A) (1).

Chairman convened Regular Session.

DISCUSSION AND ACTION ITEM:

No. 6: Discussion and/or action regarding Transit Directors annual performance review.

MOTION (Wilkinson/Sabath): Approve increase to Step 5.5 with an annual pay of \$79,305.

VOICE VOTE: Motion Carries, 8-0 with Ms. Thorpe excused.

SCHEDULE NEXT MEETING DATE AND IDENTIFY AGENDA ITEMS:

The next Board meeting is scheduled for Monday, March 27, 2017

ADJOURNMENT

There being no further business to come before the Authority, the Chairman adjourned the meeting at 2:10 p.m.

YUMA COUNTY INTERGOVERNMENTAL TRANSPORTATION AUTHORITY

Adopted this 02-27-17, 2017, Agenda Item _____



CAROL PEREZ, Board Secretary