

The Yuma County Intergovernmental Public Transportation Authority (YCIPTA) met in a Regular Board Meeting session on Monday, June 24, 2024, at Yuma County Department of Development Services, Aldrich Hall; 2351 West 26th Street, Yuma, AZ 85364. The Chair, Mr. McGaughey called the meeting to order at 1:30 PM

Members Present:

Ian McGaughey/ Yuma County/Chair
Matias Rosales/City of San Luis/Vice Chair
Brian Golding, Sr./Quechan Tribe/Secretary/Treasurer
Ross Poppenberger/Arizona Western College
Louie Galaviz/City of Somerton
Richard Marsh/ Town of Wellton/ Called in
Jay Simonton/City of Yuma

Members Absent:

Gary Magrino/ Cocopah Indian Tribe

Others Present:

Shelly Kreger/YCIPTA/Transit Director
Carol Perez/YCIPTA/Transit Operations Manager
Marcela Garcia/YCIPTA/Financial Services Manager
David Garcia/Transit Management Assistant
Dayanna Banuelos/YCIPTA/Clerk II
Shane Bollar/RATP DEV/General Manager
Anabelle Teran/RATP DEV/Operations Manager
Max Isbell/RATP DEV/Maintenance Manager

The Pledge of Allegiance was led by Mr. Rosales.

CALL TO PUBLIC:

There were no public comments made.

Mr. McGaughey mentioned he received an email from a Yuma resident Douglas Salamar regarding the cancelation of the Brown Route 3 and its effect on him and his wife explaining it is difficult for them to attend doctor appointments or visit family.

Mr. McGaughey also states that Mr. Salamar expressed that cutting routes does not serve the public and YCIPTA is an excellent case study of government waste and mismanagement.

CONSENT CALENDAR:

No. 1: Adopt the April 22, 2024 and May 20, 2024, regular session minutes. Action required.

Motion (Rosales/Galaviz): To approve as presented.

Voice Vote: Motion carries, 7-0 Mr. Magrino was excused.

DISCUSSION & ACTION ITEMS:

No. 1: Discussion and or action regarding possible partnership with Kim Joyce and Associates, LLC for grant consulting. Kristen Krey – Director – Government and Community Engagement presenting. Action may be required.

This motion was tabled until the next meeting by the Chairman.

No. 2: Discussion and or action regarding the formal adoption of the YCIPTA FY2022-2023 Annual Comprehensive Financial Report (ACFR). Action required.

Ms. Kreger stated that Mr. Golding requested official approval from the Board since it was only presented and no action had been taken at the last meeting.

Motion (Golding/Simonton): To approve as presented.

Voice Vote: Motion carries, 7-0 Mr. Magrino was excused.

No. 3: Discussion and or action regarding the Third Amendment to the Memorandum of Understanding between Arizona Western College and YCIPTA for the Provision of Transportation Funding. Action required.

Ms. Kreger presented to the Board that during the January 22nd Board meeting it was approved that the membership dues of Arizona Western College (AWC) were to be reduced and that instead of revising the bylaws, an annual contractual agreement would be revised to reflect any changes.

Ms. Kreger stated that she provided the Board minutes from January 22nd to the Legal team and discussed what needed to be done for the agreement.

Motion (Galaviz/Golding): To approve the Third Amendment to the Memorandum of Understanding between Arizona Western College and YCIPTA for the Provision of Transportation Funding.

Voice Vote: Motion carries, 7-0 Mr. Magrino was excused.

No. 4: Discussion and or action regarding the Cocopah Indian Tribe FY 2024-2025 Exhibit A and B. Action required.

Ms. Kreger presented to the Board that exhibits are reviewed annually for Cocopah to include the fully allocated cost for the upcoming fiscal year. Ms. Kreger mentioned that there was a change from \$157.47 for Fiscal Year (FY) 23-24 to \$165.49 per revenue hour.

Ms. Kreger mentioned that Cocopah contributes 42% of the operation cost in Non-Federal source to operate the Purple Route 6A. Ms. Kreger stated that the total operating cost for the Purple Route 6A is \$975,563.55 estimated at 5,589 revenue hours.

Ms. Kreger adds that Cocopah's contribution for FY24-25 will be \$409,969.98 an increase of \$19,807.68 from FY23-24.

Motion (Galaviz/Poppenberger): To approve the Cocopah Indian Tribe FY 2024-2025 Exhibit A and B.

Voice Vote: Motion carries, 7-0 Mr. Magrino was excused.

No. 5: Discussion and or action regarding Exhibit A Amendment 14 to the YCIPTA/Quechan MOU for FY 2024-2025. Action required.

Ms. Kreger explained that it is the same as mentioned in the previous agenda item. Ms. Kreger stated that the fully allocated operating cost went from \$157.47 in FY23-24 to \$165.49 per revenue hour.

Ms. Kreger mentioned to the Board that the fully allocated operating cost for the Blue Route 5 FY24-25 is \$512,298.31 to which Quechan contributes \$115,298.31 an increase of \$5,706.21 from the prior year. She added that the fully allocated operating cost for Turquoise Route 10 is \$141,015.12 and Quechan will contribute \$31,022.258 an increase of \$1,926.36.

Ms. Kreger also stated that Imperial County Transportation Commission (ICTC) will pay Quechan an amount not to exceed \$224,163.14 towards the two routes and mentioned that the annual dues increase of \$11,239.78 is also included in the Amendment.

Motion (Poppenberger/Galaviz): To approve the Exhibit A Amendment 14 to the YCIPTA/Quechan MOU for FY 2024-2025.

Voice Vote: Motion carries, 7-0 Mr. Magrino was excused.

No. 6: Discussion and or action regarding the Cardlock Fueling Services RFP and authorize the Transit Director to issue a notice to proceed and award contract. Action required.

Ms. Kreger commented to the Board that she had received information on collaborating with the City of Yuma on the contract and expressed that she wanted to investigate further and see if there would be a cost difference.

This motion was tabled until the next meeting by the Chairman.

No. 7: Discussion and or action regarding YCIPTA Subcommittee meeting dates. Action required.

Ms. Kreger mentioned that the proposed dates are included in the packet and asked the Board members to see if they would be available. She added that the meetings could also be held virtually if needed.

No action taken.

No.8: Discussion and or action regarding YCIPTA Shelter and Bus Advertising Media kit. Placeholder. No action required.

Ms. Kreger stated that there is a small update on a voting campaign wanting to advertise a "Go Vote" on buses and shelters.

PROGRESS REPORTS:

No. 1: Operations Manager Report/Maintenance Update– Shane Bollar, General Manager, Max Isbell, Maintenance Manager – RATP Dev. No action required.

Mr. Bollar presented the Operations Manager Report as listed in the Member's packet.

Mr. Bollar stated they were fortunate that nobody was seriously hurt from the two accidents. He adds that parts still need to be ordered but the body damage on one of the vehicles was \$10,000 and he is estimating \$20,000-\$25,000 in repairs in one (1) of the vehicles.

Mr. Poppenberger stated that in one of the accidents Mr. Bollar mentioned that there was a trainee and an instructor and questioned if that was the one at fault or not at fault accident.

Mr. Bollar answered that it was the one at fault.

Discussion ensued by Mr. Poppenberger on how the one-at-fault accident happened and if the drivers were going to be retrained.

Mr. Isbell explained the graph to the Board as stated in the Member's Packet.

No. 2: Transit Director Report – Shelly Kreger, YCIPTA Transit Director. No action is required

Ms. Kreger stated to the Board that she would like to start with Mr. Garcia doing a brief discussion on the training he and Ms. Perez took on a transit app.

Mr. Garcia explained that he discovered the app in a recent out-of-town training and had to use the app to ride the transit system in the area.

Mr. Garcia added that it is a very helpful app that provides real-time updates, GPS tracking, and a fare payment option and expressed how useful it was.

Mr. Garcia stated that when he came back, he went over it in a Zoom meeting with Jessica Roberts to go over the app and get information on it.

Mr. Garcia adds that he is currently exploring other options to compare prices.

Mr. Garcia mentioned that there is a packet attached to the Member's packet with the information she provided them with.

Mr. Rosales expressed how he loved the idea and would be a great addition being that the current system is antique.

Mr. Rosales questioned what the price would be and if was included in the presentation attached to the Member's packet.

Mr. Garcia responded that it was on page 82 and the price listed was with the fare integration if the tap to pay was to be used in the future.

Mr. Rosales asked if it was the \$9,600 per year.

Mr. Garcia confirmed and stated that he explained that buses are currently not equipped with GPS and if it were to happen in the future there would be no additional cost.

Mr. Golding stated that there was GPS on the buses before.

Ms. Kreger then stated that NextBus was the provider before but they started failing and were not accurate.

Ms. Golding asked if the next step would be to search for a reliable GPS service provider.

Mr. Simonton then commented that it would be a good idea to reach out to the City of Yuma being that all of the service trucks are equipped with GPS and have been reliable so far.

Mr. Rosales then added that it would be a low-cost, high-impact investment and would improve ridership as well.

Mr. Rosales mentioned that it would not be hard to find a grant to cover the costs of the app.

Ms. Kreger added that Surface Transportation Block Grant Program (STBG) would cover for it.

Mr. Golding asked if an RFP was going to be needed in the future to move forward with it.

Mr. Kreger then stated that if it was in the same price range only three (3) quotes were needed.

Ms. Kreger then presented the Transit Directors Report as stated in the Member's packet.

No. 3: Transit Ridership Report – Carol Perez, Transit Operations Manager. No action required.

Ms. Perez presented the transit ridership report as stated in the Member's packet.

No. 4: Financial Report – Marcela Garcia, Finance Manager. No action is required.

Ms. Garcia presented the financial report as stated in the Member's packet.

SCHEDULE NEXT MEETING DATE AND IDENTIFY AGENDA ITEMS:

July 22, 2024

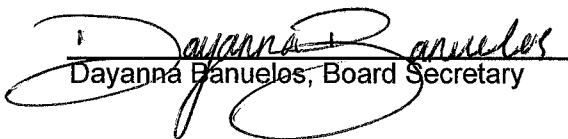
Motion (McGaughey/Golding): To cancel the July, 22, 2024 meeting.

Voice Vote: Motion carries, 7-0 Mr. Magrino and Marsh were excused.

There being no further business to come before the Authority in regular session, the meeting was adjourned at 2:11 PM.

YUMA COUNTY INTERGOVERNMENTAL TRANSPORTATION AUTHORITY

Adopted this 8/26, 2024, Agenda Item CC1.


Dayanna Banuelos, Board Secretary