

The Yuma County Intergovernmental Public Transportation Authority (YCIPTA) met in a Regular Board Meeting session on Monday, August 26, 2024, at Yuma County Department of Development Services, Aldrich Hall; 2351 West 26th Street, Yuma, AZ 85364. The Chair, Mr. McGaughey called the meeting to order at 1:30 PM

Members Present:

Ian McGaughey/ Yuma County/Chair
Brian Golding, Sr./Quechan Tribe/Secretary/Treasurer
Ross Poppenberger/Arizona Western College
Louie Galaviz/City of Somerton
Richard Marsh/ Town of Wellton/ Called in
Jay Simonton/City of Yuma
Arturo Durazo/ Cocopah Indian Tribe

Members Absent:

Matias Rosales/City of San Luis/Vice Chair

Others Present:

Shelly Kreger/YCIPTA/Transit Director - **ABSENT**
Carol Perez/YCIPTA/Transit Operations Manager
Marcela Garcia/YCIPTA/Financial Services Manager - **ABSENT**
David Garcia/Transit Management Assistant
Dayanna Banuelos/YCIPTA/Clerk II
Shane Bolar/RATP/General Manager
Anabelle Teran/RATP/Operations Manager
Max Isbell/RATP/Maintenance Manager

The Pledge of Allegiance was led by Mr. Golding.

CALL TO PUBLIC:

No Public.

CONSENT CALENDAR:

No. 1: Adopt the June 24, 2024 regular session minutes. Action required

Motion (Simonton/Galaviz) To approve as presented.

Voice Vote Motion Carries, 6-0 Mr. Rosales and Mr. Poppenberger were excused.

Mr. Poppenberger walked in at 1:35 PM.

DISCUSSION & ACTION ITEMS:

No. 1: Discussion and or action regarding the new assignment to the YCIPTA Board of Directors for Cocopah Indian Tribe, Mr. Arturo Durazo – Tribal Planner - Cocopah Indian Tribe.

Mr. Durazo presented himself to the Board and stated that he has worked for different government agencies throughout the state since 2001 and currently working for the Cocopah Indian Tribe.

No. 2: Discussion and or action regarding possible partnership with Kim Joyce and Associates, LLC for grant consulting. Kristen Krey – Director – Government and Community Engagement presenting. Action may be required.

Ms. Kristen Krey from Kim Joyce and Associates, LLC started by introducing herself to the Board she stated that she has worked 35 years in public service and retired from the City of Glendale two (2) years ago. She stated she then moved to Kim Joyce and Associates to help rebuild the company's government division.

Ms. Krey stated that she and her team work hard researching to find the right grant and strategize what is needed. She added that they help you write the grant or they do it themselves.

Ms. Krey stated that once the grant is submitted it is tracked, and once a response is received it is also managed by them.

Ms. Krey stated that a valuable piece she and her team have is the Federal relationship they have spent the past year building and growing.

Ms. Krey expressed how she sees growth opportunities and is happy to help.

Ms. Poppenberger questioned how they were paid.

Ms. Krey answered that depending on the project, hourly or a flat fee.

Mr. Galaviz asked if the fees were based on timeframe, contract, or per grant.

Ms. Krey stated that there is a one-time fee of \$1,750 where the initial research is done to find everything that is potentially open to apply. She added that then it goes to \$175 per hour for grant writing and consulting assistance. She stated that grant management goes up to \$200 an hour because it includes compliance and financial advising as well.

Ms. Krey expressed how she has had successful projects because of the relationships they have built with federal.

Mr. McGaughey explained that a number of the federal transportation grants are 50% percent match and has been hard to find one that is not as high. He questioned her if there were fundings out there that may not require such a steep match based on her experience.

Ms. Krey stated that there is some out there but that it all comes down to who is the primary applicant and because we are a collaboration it is considered a rural environment and there is less of a match that has to be met.

Mr. Simonton questioned if an action had to be taken right now or if a grant came up then, it would be brought upon the Board.

Ms. Krey then stated that the fee had to be paid first to begin the research and see what opportunities present themselves in the next 12-18 months.

Motion No action taken.

No. 3: Discussion and or action regarding an MOU or Letter of Support for CalVans to continue to support California and Arizona based employers in Yuma County. Georgina Landecho – Executive Director – California Vanpool Authority (CalVans) presenting. Action required.

Ms. Georgina Landecho from California Vanpool Authority stated that a copy of the presentation was in the Member's packet and was not any different from what they have been doing for the last ten (10) years.

Ms. Landecho stated that they are primarily geared toward agriculture workers who are residents of the state of California.

Mr. Galaviz questioned if there was anything new or different from the previous one.

Ms. Landecho stated that the insurance policy is identical and program parameters are the same. She added that all the vehicles are installed with telematics and maintained by them.

Mr. Galaviz questioned how many individuals are impacted by the service they provide.

Ms. Landecho stated they had 300 van pools last year. She added that there was a clear split between Imperial County and Yuma County and is only for a period of 6 months.

Mr. McCaughey entertained a motion to approve the letter of support.

Mr. Galaviz made a motion.

Mr. Poppenberger asked if the letter of support could be brought upon the next meeting being that only an example of the one from 10 years ago was provided.

Motion: Mr. Galaviz withdrew the motion at 1:53 PM.

No 4: Discussion and or action regarding Amendment No. 4 YCIPTA/Commute with Enterprise Independent Contractor Agreement for the Vanpool Program. Action required.

Ms. Perez stated that the contractor agreement started July 1, 2020, with a contract term of up to five (5) years and one (1) year extensions through June 30, 2026. She added that Vanpool service began in 2013 and services commuters who live and/or work in Yuma County.

Ms. Perez stated that the contractor would receive \$300.00 a month per van.

Mr. Poppenberger stated that the current agreement expired in June and questioned if the service was still being used.

Discussion ensued by Mr. Poppenberger and Mr. Simonton on what year of the agreement we were currently on.

Mr. Simonton questioned if this was the last extension.

Mr. Perez agreed.

Mr. McCaughey questioned if it was an active agreement and if we were using the contractor.

Ms. Perez confirmed.

Mr. Galaviz questioned if it was the same agreement as in the past.

Ms. Perez confirmed.

Discussion ensued by Board members on what the contract term was.

Motion (Golding/ Poppenberger) To approve as presented.

Voice Vote: Motion Carries, 7-0 Mr. Rosales was excused.

No. 5: Discussion and or action regarding the Cardlock Fueling Services and authorize the Transit Director to enter contract with Sellers Petroleum. Action required.

Ms. Perez stated that earlier this year and RFP for Cardlock Fueling services was released and only one (1) proposal was received from Sellers. She added that the City of Yuma also released an RFP and allowed YCIPTA to also use the same services. She stated that the City of Yuma received two responses one from Sellers and another from McNeece Brothers.

Ms. Perez presented to the Board the action item number five (5) as stated in the Member packet.

Mr. Galaviz questioned if the buses were fueled every day.

Mr. Garcia stated that they were fueled six (6) days a week.

Ms. Perez stated that they had visited the fueling site and some concerns were brought up about how the buses were going to be situated. She added that the City of Yuma is also using those pumps and questioned what the traffic would be like and how drivers would have to wait to fuel the bus.

Mr. Simonton agreed that the Sellers agreement was more convenient and made more sense to stay with Sellers.

Motion (Simonton/Galaviz) To allow the Transit director to submit a contract with Sellers Petroleum.

Voice Vote Motion Carries, 7-0 Mr. Rosales was excused.

No. 6: Discussion and or action regarding possible addition of advertising bus benches and to include these in the YCIPTA Bus Stop Standards. Action required.

Ms. Perez stated that on July 24th Ms. Kreger and herself met with Agustin Tumbaga owner of DHG management and construction and discussed the installation of advertising bus benches. She stated that he expressed his interest in wanting to fund some of the benches and advertise on them as well.

Mr. Galaviz questioned if the price had been looked at or if he is only asking if it could be done.

Ms. Perez stated that when he reached out, he was looking to add benches and to cover some of the costs they offered advertising.

Mr. Simonton questioned if Mr. Tumbaga was interested in buying them.

Ms. Perez stated that he mentioned having some contacts that would create the benches and added that she would want something that matches the bus stop standards.

Mr. Simonton and Mr. Galaviz agreed that more information was needed regarding the costs, the looks, and the maintenance it would require.

Mr. Golding stated that back in 2013/2014 there used to be benches similar to the ones brought upon. He also suggested looking into what advertising can be added to and revising the policies.

Ms. Perez added that the current benches do not allow advertising and are only for seating.

Motion No action taken

No. 7: Discussion and or action regarding YCIPTA Shelter and Bus Advertising Media kit. Placeholder. No action required.

Ms. Perez informed the Board that the Arizona Department of Economic Security (AZDES) would be running their campaign from September 9th to October 13th totaling \$8,400 in revenue.

Ms. Perez added that two different agencies approached wanting to advertise a "Go Vote" campaign and wanted every available shelter spot for a period of two (2) months. She stated that the proposed contract was sent to legal for review and were declined because it could potentially risk grants in the future.

PROGRESS REPORTS:

No. 1: Operations Manager Report/Maintenance Update- Shane Bollar, General Manager, Max Isbell, Maintenance Manager - RATP Dev. No action required.

Mr. Bollar presented the operations manager report as stated in the Member's packet.

Mr. Isbell stated that 2022 Gillig buses were having problems with the (Engine Gas Recirculation) EGR system. He mentioned he got in contact with Gillig and Cummins and parts have been sent for bus 250, he also added that they have been in contact to come up with a solution and believe it might be because of the environment.

Mr. Isbell stated that the whole system on bus 207 has been replaced and is holding on but no solution has been found.

Mr. Galaviz questioned what was the age of the buses having problems.

Mr. Isbell stated that they were 2022 and added that Gillig came to check on them everything was fine on the ECM.

Mr. Galaviz questioned what the warranty on the buses was.

Mr. Isbell mentioned that they were 4 months out of warranty.

Mr. Golding questioned how the problem arose.

Mr. Isbell stated that bus 207 was taken to Rush Truck Center and was found that there was dust in the intake system.

Mr. Galaviz questioned if other cities have found the same issues.

Mr. Isbell stated he reached out to Florida and Texas and seemed that only a few had issues.

Mr. Simonton questioned how many 2022 buses there were.

Mr. Garcia stated there were eight (8) of them.

Mr. Simonton questioned if that was the only year the problem was happening to.

Mr. Isbell confirmed.

Ms. Teran stated that on July 1st the morning in-between route was missed and on July 26th the afternoon was missed. She added that the reason for the missed routes was because of low staff.

Mr. Galaviz questioned what the procedure was when routes were missed.

Ms. Teran stated that an email was sent out to notify YCIPTA and it was also posted on Facebook to keep passengers informed.

Ms. Teran stated that if the route is missed, because it is an in-between bus there is a next one 30 min after that.

No. 2: Transit Director Report – Shelly Kreger, YCIPTA Transit Director. No action is required.

Ms. Perez presented the Transit Director Report as stated in the Member's packet.

No. 3: Transit Ridership Report and Update on Yellow 95 request by Matias Rosales – Carol Perez, Transit Operations Manager. No action required.

Ms. Perez presented the Transit Ridership Report as stated in the Member's packet.

Ms. Perez stated the Route Yellow 95 change request was included in the packet.

Ms. Perez explained that both routes were run at peak time around 8:00 AM and simulated bus stops.

Ms. Perez added that the Pink route (A) took approximately 32 min and the Green route (B) took 19 minutes.

Ms. Perez suggested more information was needed in order to make a good decision about it. She stated that surveys were going to be run out to the public to see what possible destinations and usage of the Route would be.

Ms. Perez stated that she requested the contractor to provide at what time the drivers are getting to the last destination to see if they are getting there on time

Ms. Perez stated that there have been some concerns in regards to the driver's giving pushback. It could potentially be a big issue with the drivers because they consider the recovery time a break for them to use the restroom.

Ms. Perez stated that the locations marked with numbers could be potentially bus stops.

No. 4: Financial Report – Marcela Garcia, Finance Manager. No action is required.

Ms. Perez presented the Financial Report as stated in the Member's packet.

SCHEDULE NEXT MEETING DATE AND IDENTIFY AGENDA ITEMS:

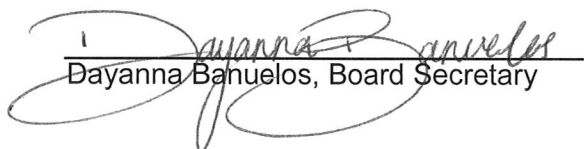
September 23, 2024

Mr. Simonton requested Kim Joyce to join the next scheduled meeting.

There being no further business to come before the Authority in regular session, the meeting was adjourned at 2:30 PM

YUMA COUNTY INTERGOVERNMENTAL TRANSPORTATION AUTHORITY

Adopted this September, 23, 2024, Agenda Item CC1.


Dayanna Banuelos, Board Secretary