

The Yuma County Intergovernmental Public Transportation Authority (YCIPTA) met in Regular Session on Monday, November 26, 2018 at Yuma County Department of Development Services, Aldrich Hall; 2351 West 26th Street, Yuma, AZ 85364. The Chairman, Susan Thorpe called the meeting to order at 1:36 P.M.

Members Present:

Susan Thorpe/Yuma County/Chairman
Susanna Zambrano/Arizona Western College/Secretary/Treasurer
Brian Golding, Sr. /Quechan Indian Tribe
Larry Killman/Town of Wellton/Vice Chairman
Paul Soto/Cocopah Indian Tribe
Ian McGaughey/City of Somerton

Members Excused:

Ralph Velez/City of San Luis
Greg Wilkinson/City of Yuma
Michael Sabath/Northern Arizona University

Others Present:

Shelly Kreger/YCIPTA/Transit Director
Carol Perez/YCIPTA/Transit Operations Manager
Elizabeth Williams/RATP Dev/Operations Manager
Minda Davy/ Benesch & Davy Law Firm
Gary Hendrickson/RATP Dev/Safety and Training Manager
Jeff Stewart/RATP Dev/Maintenance Manager

The Pledge of Allegiance was led by Mr. Larry Killman.

Call to Public: There were no public comments made but Call to Public was left open by the Chairman.

CONSENT CALENDAR:

No. 1: Adopt the October 22, 2018 regular and executive session minutes.

Motion (McGaughey/Soto): Approved item presented.

Voice Vote: Motion Carries, (6-0) with Mr. Velez, Mr. Wilkinson and Mr. Sabath being excused.

DISCUSSION & ACTION ITEMS:

No. 1: Discussion and/or action regarding the Charter for the Yuma Metropolitan Planning Organization, Yuma Regional Providers of Public Transportation, and the Arizona Department of Transportation, Regarding Performance Measure Target-Setting and Data-Sharing.

Ms. Kreger presented the item as contained in member packet. Ms. Kreger stated that there is currently an agreement between Yuma Metropolitan Planning Organization (YMPO) and Yuma County Intergovernmental Public Transportation Authority (YCIPTA); and a separate agreement between YCIPTA and ADOT, however, Federal Transit Administration (FTA) and Federal Highway Administration (FHWA) require an agreement between the three (3).

Mr. Golding inquired if there were any changes other than going from a two-way agreement vs the three-way agreement.

Ms. Kreger stated that that was the only change.

Motion (Golding/Killman): Approved item presented.

Voice Vote: Motion Carries, (6-0) with Mr. Velez, Mr. Wilkinson and Mr. Sabath being excused.

No. 2: Discussion and or action regarding the Yuma County Intergovernmental Public Transportation Authority Transit Asset Management Plan (TAM).

Ms. Kreger stated that every transit provider needs to come with a TAM plan which was due October 1st. Due to the audits Ms. Kreger requested an extension. We could be part of a larger plan but were requested by ADOT to make our individual plan.

Motion (Killman/Golding): Approved item presented.

Voice Vote: Motion Carries, (6-0) with Mr. Velez, Mr. Wilkinson and Mr. Sabath being excused.

No. 3: Discussion and or action regarding National Express Transit closeout negotiations, Notice of Claim, and related matters.

Item was postponed until after Progress Reports.

PROGRESS REPORTS:

No. 1: Operations Manager Report – Elizabeth Williams, General Manager – RATP Dev.

Ms. Williams introduced Mr. Gary Hendrickson, Safety and Training Manager and Mr. Jeffery Stewart, Maintenance Manager to the Board.

Ms. Williams presented the item as contained in member packet.

Ms. Kreger stated that the maintenance crew worked through the weekend two weeks ago to tackle the down list and YCIPTA appreciates it.

Mr. Golding stated that it was good to hear about clearing the backlog. Mr. Golding also inquired as to how work is verified as completed.

Ms. Williams stated that the Mr. Stewart spot checks and Mr. Insunza, Maintenance Supervisor also verifies the work. Ms. Williams also stated that RATP Dev has just hired two (2) new mechanics and that they are getting ready to go through defects.

Ms. Williams stated that Mr. Stewart has only been here since the 5th and you can really notice the difference.

Mr. Golding stated that it was good news because safety is paramount. No action taken.

No. 2: Transit Director Report – Shelly Kreger, YCIPTA Transit Director.

Ms. Kreger presented the item as contained in member packet. No action taken.

No. 3: Transit Ridership – Carol Perez, Transit Operations Manager.

Ms. Kreger stated that the report was not yet available. No action taken.

No. 4: Financial Report – Chona Medel, YCIPTA Financial Services Operations Manager.

Mrs. Medel presented the report as contained in the member packet.

Ms. Kreger stated that the item as presented is high due to the pending National Express invoices.

Upon vote of the Directors, the Chairman recesses the Regular Session and convenes Executive Session.

Ms. Thorpe stated that Discussion and Action Item 3 and 4 were a duplicate.

Motion (Golding/ McGaughey): Approved to recess Regular Session and convene Executive Session.

Voice Vote: Motion Carries, (6-0) with Mr. Velez, Mr. Wilkinson and Mr. Sabath being excused.

EXECUTIVE SESSION:

No. 1: Discussion and/or consultation for legal advice with YCIPTA legal counsel regarding National Express Transit closeout negotiations, Notice of Claim, and related matters pursuant to A.R.S. §§ 38-431.03(A)(3) & (4).

Chairman adjourns Executive Session and reconvenes Regular Session.

DISCUSSION & ACTION ITEMS:

No. 4: Discussion and/or action regarding National Express Transit closeout negotiations, Notice of Claim, and related matters.

No discussion or action was taken.

Ms. Zambrano stated that she had a wonderful tour of YCIPTA and now is very knowledgeable. Ms. Zambrano also stated that she rode the bus and had boarded the wrong bus but it was a great learning experience.

Mr. Golding stated that Ms. Kreger's evaluation was due in January and to be approved in March. Mr. Golding requested the item be added in January.

Ms. Zambrano inquired if the ridership would be available for next meeting.

Ms. Kreger stated that it would be available.

ADJOURNMENT

There being no further business to come before the Authority, the Chairman adjourned the meeting at 2:46 PM.

YUMA COUNTY INTERGOVERNMENTAL TRANSPORTATION AUTHORITY
Adopted this 12/17/18 2018, Agenda Item _____



Carol Perez, Board Secretary