

The Yuma County Intergovernmental Public Transportation Authority (YCIPTA) met in a Regular Board Meeting session on Monday, December 9, 2024, at Yuma County Department of Development Services, Aldrich Hall; 2351 West 26th Street, Yuma, AZ 85364. The Vice-Chair, Mr. Rosales called the meeting to order at 1:30 PM.

Members Present:

Matias Rosales/City of San Luis/Vice Chair
Richard Marsh/Town of Wellton
Louie Galaviz/City of Somerton
Jay Simonton/City of Yuma

Members Absent:

Ian McGaughey/ Yuma County/Chair
Brian Golding, Sr./Quechan Tribe/Secretary/Treasurer
Arturo Durazo/Cocopah Indian Tribe

Others Present:

Shelly Kreger/YCIPTA/Transit Director
David Garcia/YCIPTA/Transit Operations Manager
Dayanna Banuelos/YCIPTA/Clerk II
Denis Aceves/YCIPTA/Clerk I
Kirt Manuel/YCIPTA/Brand Ambassador
Anabelle Teran/RATP/Operations Manager
Max Isbell/RATP/Maintenance Manager

The Pledge of Allegiance was led by Mr. Rosales.

CALL TO PUBLIC:

No Public.

CONSENT CALENDAR:

No.1 Adopt the September 23, 2024 regular session minutes. Action required.

Motion (Simonton/Galaviz) To approve as presented.

Voice Vote Motion Carries, 4-0 Mr. McGaughey, Mr. Durazo, and Mr. Golding were excused.

DISCUSSION & ACTION ITEMS:

No.1 Discussion and or action regarding the introduction of Kirt Manuel, Brand Ambassador. No action required.

Mr. Manuel introduced himself to the Board as the Brand Ambassador and stated he worked in marketing and communications at a church for about 22 years.

No.2 Discussion and or action regarding possible expansion of route Yellow 95. Possible action required.

Mr. Garcia stated to the Board that he had explored the possibility of expanding Yellow Route 95 and attached possible route additions with different time points. Mr. Garcia explained that the overall time and mileage added would result in a loss of recovery time.

Mr. Garcia expressed that the recovery time for this route was crucial, and a loss could cause delays and affect transfers to and from the yellow line.

Ms. Kreger stated that the Union would bring up a lack of restroom breaks because of the loss of recovery time.

Mr. Galaviz questioned if there was anything that would work.

Ms. Kreger stated that it would be adding a loop/vehicle.

Discussion ensued by Mr. Rosales on what route alternatives would be best and eliminating some of the stops in order to try and find positive and proactive ways to meet the community's needs and make sure employees are getting the breaks that they need.

Mr. Rosales added that he would want a plan for the next fiscal year and eventually make the changes. He added that he was not asking for changes next month or next week but when the budget comes in be able to make the changes.

Mr. Simonton added that it seemed like the City of San Luis seemed underserved and they pay a large portion of the operation cost.

Mr. Galaviz stated that with the openings of new buildings and growing population new alternatives had to be looked at that could be possible.

Ms. Kreger mentioned she contacted Jenny from the City of San Luis and stated that they were supposed to provide information on the new businesses coming in, to see what stops could be added to be able to provide services to and from the new places.

Mr. Garcia questioned Mr. Rosales if he wanted the service during peak hours or every hour.

Mr. Rosales stated that he would want it to be part of the service every day.

Discussion ensued by Mr. Rosales on what the best options are to service the City of San Luis.

No action was taken.

No.3 Discussion and or action regarding new IT services contract with Fruth Group. No action required.

Ms. Kreger stated that the company has used Y3K for several years and expressed that at the beginning decent service was provided but the service has gone downhill.

Ms. Kreger stated that Hopsetters was purchased by Fruth Group which provides IT services and the company would be moving with them. Ms. Kreger mentioned that it is \$300 cheaper than the current IT services provided.

No.4 Discussion and or action regarding YCIPTA Shelter and Bus Advertising Media kit. No action required.

Mr. Manuel introduced the updated Bus Advertising Media Kit to the Board Members and stated it was only a draft.

Mr. Manuel stated he contacted Town of Wellton and City of Somerton representatives and is currently working with them. He added that he would love referrals from the Board on entities or organizations that they would think would be good candidates.

Mr. Manuel stated he added a sale bundle to attract possible buyers and stated that once there is advertising on the buses for others to see more customers would want to advertise on it.

Mr. Rosales stated to study what can and cannot be advertised on buses to make sure we don't miss future opportunities.

Mr. Rosales commented that he would like to have a timeline and set a goal for the next meeting on what the plans are.

Mr. Galaviz added that he would like to see a monthly report on who Mr. Manuel would be reaching out to and who agreed on advertising.

Mr. Rosales questioned if the prices were based on community size or how they were managed.

Mr. Manuel stated that prices were based on old pricing and stated research had been done before.

PROGRESS REPORTS:

No.1 Operations Manager Report/Maintenance Update– Anabel Teran, General Manager, Max Isbell, Maintenance Manager – RATP Dev. No action required.

Ms. Teran presented the Operations Manager report as stated in the Member's packet.

Mr. Isbell updated the Board by informing them that they were almost halfway done with the EGR repairs and stated that RWC was the company that had been doing the repairs. He added that there are currently two buses that are getting engine replacements, both under warranty.

Mr. Isbell informed the Board that a new utility worker had been hired and added that they recently conducted an AC inspection on Gillig busses.

Mr. Galaviz asked if any new buses were needed.

Mr. Isbell responded that they are currently sitting tight and will provide a midlife inspection that will prolong the bus's life expectancy.

Ms. Kreger stated they are working on a fleet replacement plan.

Mr. Simonton questioned how many were purchased during COVID-19.

Ms. Kreger stated 8.

Mr. Simonton questioned how many buses were part of the fleet.

Ms. Kreger stated 28.

Discussion ensued by Mr. Matias on a passenger who reached out that had a problem regarding on-demand transportation and questioned how the service works and how the situation is handled when they are running late.

Ms. Teran informed him that there is a 1-hour window for the passenger to be picked up and if they call customer service, they would be provided an estimated time of pick up. Ms. Teran informed him that we do not call unless the driver is there to pick up, they are not ready then we would provide a courtesy call.

Ms. Teran added that she had informed dispatchers that if the bus is down to notify passengers.

No.2 Transit Director Report – Shelly Kreger, YCIPTA Transit Director. No action is required.

Ms. Kreger presented the Transit Director report as contained in the Member's packet.

No.3 Transit Operations Manager Report – David Garcia, Transit Operations Manager. No action required.

Mr. Garcia presented the Transit Operations Report as stated in the Member's packet.

Mr. Rosales questioned what the timeframe looked like to get the vehicle tracking project started.

Mr. Garcia stated that it could take a couple of months to get enough information and vote on something.

Mr. Simonton stated a presentation would be good to show how it works.

Mr. Rosales questioned if the app would allow riders to pay or buy passes.

Mr. Garcia stated that it would provide a web-based application that would allow people to see any information on the route and rider alerts.

Mr. Garcia stated once the application began that now they could start looking at the different ways to pay.

No.4 Financial Report – Marcela Garcia, Finance Manager. No action is required.

Ms. Kreger presented the financial report as contained in the Member's packet.

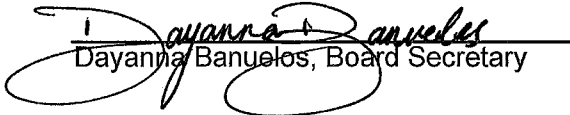
SCHEDULE NEXT MEETING DATE AND IDENTIFY AGENDA ITEMS:

January 27, 2025

There being no further business to come before the Authority in regular session, the meeting was adjourned at 2:22 PM.

YUMA COUNTY INTERGOVERNMENTAL TRANSPORTATION AUTHORITY

Adopted this _____, 2024, Agenda Item _____.


Dayanna Banuelos, Board Secretary